



**DALLAS AREA  
MUNICIPAL AUTHORITY**  
101 MEMORIAL HIGHWAY  
SHAVERTOWN, PA 18708-9603

PHONE:(570) 696-1133  
FAX:(570) 696-2363  
WEB: [www.Damaonline.org](http://www.Damaonline.org)  
E-MAIL: [office@damaonline.org](mailto:office@damaonline.org)

**MINUTES  
DALLAS AREA MUNICIPAL AUTHORITY  
January 10, 2019**

**The Regular Board meeting of the Dallas Area Municipal Authority was held immediately following the 2019 Reorganization Meeting on Thursday January 10, 2019, at the DAMA Administration Building.**

**Board Members present: John Oliver, Tim Carroll, Brent Snowdon, Jeffrey Barrett and Ryan Doughton.**

**Other officials present: Attorney Benjamin R. Jones, III, DAMA Solicitor, Tom Keiper, Ed Hann, Ryan Longfoot, Tom Mayka, Susan Lee & Brent Berger of Quad Three Group.**

**Although there were people from the public, there were no public comments made.**

**On a motion by Mr. Barrett, seconded by Mr. Carroll and approved with all in favor, the December 13, 2019 regular meeting minutes were approved as submitted.**

**Treasurer's Report**

**Mr. Snowdon submitted the wastewater division invoices totaling \$108,810.46 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Carroll and passed on a unanimous roll call vote to pay the wastewater division invoices.**

**Mr. Snowdon submitted the solid waste division invoices totaling \$60,946.91 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Doughton and passed on a unanimous roll call vote to pay the solid waste invoices.**

**Mr. Snowdon submitted the stormwater division invoices totaling \$27,490.18 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Doughton and passed on a unanimous roll call vote to pay the stormwater invoices.**

**After a brief discussion regarding the split expenses, bank balances, and the budget versus actual amounts for all divisions for the entire year, Mr. Oliver requested a collection percentage from Susan.**

**DAMA Committee Report**

**Mr. Keiper stated we needed a motion to appoint Mr. Adam Harris as Assistant Supervisor of the Wastewater Division as previously discussed during the executive session last meeting. A motion was made by Mr. Carroll, seconded by Mr. Barrett and passed on a unanimous roll call vote to appoint Mr. Adam Harris as Assistant Supervisor of the Wastewater Division.**

**Executive Director's Report**

**Mr. Keiper reported stormwater billing went out and the phones are very busy. Mrs. Lee stated most customers were calling for a yearly amount for stormwater as it wasn't put on the bill since there was no discount for it. A lengthy discussion regarding stormwater and the billing for stormwater gave a better understanding of billing procedures for the permanent Storm Water fee determination.**

**Engineer's Report**

**Mr. Berger reported the grant for Overbrook has a finite timeframe and we may want to think about reusing that grant in a different capacity, so we don't lose it. The Overbrook Project will be put on hold until further notice. We will have a letter written between DAMA and an elected representative to change the use of the money. After a brief discussion regarding what the money can be used for, it was believed that it can be used anywhere in DAMA territory.**

**Mr. Berger showed everyone a map of the drainage areas to show where work is currently being performed. Bid specifications for work in that area, drainage basin 4 are being prepared as well.**

**Solicitor's Report**

**Attorney Jones reiterated that DAMA had been sued by a parts supplier for nonpayment of parts. He said he and Mr. Longfoot prepared for the hearing as it was on January 8<sup>th</sup>, 2019. When they went to the hearing, the Plaintiff did not show up so by nonappearance it's called, a default judgement.**

**Attorney Jones reported Mr. Keiper has reached out to owners and operators of apartments to let them know they are in the scope of DAMA's necessary services. One of the landlords retained counsel and sent a letter to DAMA stating the property had an inability to accommodate dumpsters. Mr. Longfoot provided photographic evidence that proved it could be done, so the owner has withdrawn her objection and is now on board with using us.**

**Attorney Jones reported the amount of lien satisfactions has increased which indicates some efficiency in the system being used. Attorney Jones stated he also noticed the number of delinquent accounts on the sheriff sale list has decreased from between six to eight to two in December. He stated Donna Park stays on top of these accounts, liens and sheriff sale information.**

**New Business**

**Mr. Keiper reported we have a two-page resolution which is for opening an account with PLIGIT to facilitate paying the charges made on PLIGIT procurement cards. A motion was made by Mr. Snowden, seconded by Mr. Barrett and passed on a unanimous roll call vote to approve the resolution to open an account with PLIGIT.**

**Supervisor's Report**

**Mr. Hann reported they had some problems over the holidays with a pump station down and a leak in our force main here in the parking lot. Bypasses have been installed at some of the pump stations, so bypass pumping can occur in the event of future failures. Bypasses will be installed in the other pump stations as well.**

**Mr. Longfoot mentioned the 902 Grant should be done within the next two weeks. He stated he needed some signatures so he can submit forms for the loader and skid steer.**

**Mr. Mayka reported he didn't have anything that wasn't already discussed regarding stormwater. After a few questions from the Board, a discussion was held regarding the project/projects that will be planned for stormwater.**

**With no other business to come before the board the meeting was adjourned at 7:47 P.M.**

**Respectfully Submitted,**



**Ryan Doughton, Secretary  
Dallas Area Municipal Authority**