



**DALLAS AREA
MUNICIPAL AUTHORITY**
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**MINUTES
DALLAS AREA MUNICIPAL AUTHORITY
July 11, 2019**

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on July 11, 2019 at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Ryan Doughton, Brent Snowdon, Jeffrey Barrett and James Reino.

Other Officials Present: Attorney Benjamin R. Jones, III, DAMA Solicitor, Tom Keiper, Ed Hann, Ryan Longfoot, Tom Mayka and Brent Berger of Quad Three Group.

After a few corrections to the minutes, a motion was made by Mr. Snowdon, seconded by Mr. Barrett and approved with all in favor of the June 13, 2019 Regular Meeting minutes were approved after the revision would be finished.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$404,908.69 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Reino, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$238,179.77 for approval. Following a brief discussion about the solid waste division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the stormwater division invoices totaling \$10,112.85 for approval. Following a brief discussion about the stormwater division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Barrett, and passed on a unanimous roll call vote to pay the stormwater division invoices.

Mr. Snowdon discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.

DAMA Committee Report

Mr. Keiper reported he had submitted the paperwork to begin amendments to the employee retirement plan that will allow employees to borrow money from their retirement account. Mr. Barrett confirmed he had an opportunity to meet with Abdoulaye Sanyang and approved of his hiring.

Executive Director's Report

Mr. Keiper reported that Susan has been reviewing the water shutoff contracts with the water company and will start a water shutoff program to collect overdue sewer rentals shortly. After a lengthy discussion about water shutoffs, Mr. Keiper stated that the details need to be worked out in the future.

Mr. Keiper reported he asked Attorney Jones to prepare a resolution for the past due MS4 accounts. A motion was made by Mr. Carroll, seconded by Mr. Barrett and passed on a unanimous roll call vote to approve the resolution to put a lien on a property if MS4 fee is not paid in full for a period of four consecutive billing quarters.

Mr. Keiper stated the long-range plan money can be used for capital improvements and should be moved to a working account to pay for the capital improvements that have been paid. A motion was made by Mr. Oliver, seconded by Mr. Snowdon and passed on a unanimous roll call vote to move the long-range money.

Engineer's Report

Mr. Berger reported that he and Mr. Keiper had presented the Act 537 Task Activity Report at the meetings of each municipality. He anticipates having the resolutions approving the same well ahead of the 60-day time limit.

Mr. Berger reported he spoke to the contractor cleaning and grouting laterals in drainage basin 4. 152 laterals have been televised as of Tuesday July 7, 2019. The rest should be finished by July 19, 2019. When finished televising the grouting will begin. Quad Three has reviewed the first 92 videos and created a spreadsheet, so a condensed version is available for review. All of the laterals in the area specified will be air tested and grouted.

Solicitor's Report

Attorney Jones reported in the last month the customary number of liens have been entered or satisfied. There's been a surge of both completed liens and completed satisfactions since the County has recovered from the computer virus.

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Attorney Jones reported he is meeting with Brent's surveyor(s) to determine the owner of the property at the end of this driveway. Mr. Keiper stated he would like to put a permanent sign up.

Old Business

Mr. Keiper reported the prices for a new MSW truck have been received, and it should be ordered soon. The truck was \$229,004.52 minus a trade in of \$80,000.00 leaving a final amount of \$149,004.52. Mr. Longfoot is going to send all the information to the Board Members for their review before making a decision.

Supervisor's Report

Mr. Hann reported the \$280,000 for Fehlinger includes the \$35,000 for the bypass. The only thing not included is the pavement restoration which will be the final bill.

Mr. Longfoot reported the loader was delivered on June 28, 2019 that was part of the 902 Equipment Grant. The skid-steer will be arriving next week at the 118 site and that is the second part of the 902 Equipment Grant. Mr. Keiper stated he would probably have a proposal to for a master plan for the Municipal Solid Waste and Compost site soon.

Mr. Mayka reported he received notification that the aerial photography is close to being completion. Mr. Mayka stated he is still planning on doing a demonstration on the GIS system when it is delivered. Mr. Mayka reported we gave our data to NEPA Alliance and they are going to give each of the municipalities a web GIS map of our system and the stormwater system.

With no other business to come before the board the meeting was adjourned at 7:45 P.M.

Respectfully Submitted,



**Ryan Doughton, Secretary
Dallas Area Municipal Authority**