

DALLAS AREA MUNICIPAL AUTHORITY

101 MEMORIAL HIGHWAY
SHAVERTOWN, PA 18708-9603
Phone: (570) 696-1133
Fax: (570) 696-2363



Web: www.damaonline.org
E-mail: office@damaonline.org

MINUTES DALLAS AREA MUNICIPAL AUTHORITY July 13, 2017

The Regular Board Meeting of the Dallas Area Municipal Authority was held at 7:00 PM, Thursday, July 13, 2017, at the DAMA Administration Building.

Board Members present: John Oliver, Dave Jenkins, Brent Snowdon, Jeffrey Barrett, and Ryan Doughton.

Other officials present: Tom Keiper, Ryan Longfoot, Ed Hann (DAMA), Benjamin R. Jones, III Esquire, DAMA Solicitor, and Brent Berger of Quad Three Group.

Mr. Oliver opened the meeting and took roll. There were no Public Comments.

No Secretary's report was presented. On a motion by Mr. Doughton, seconded by Mr. Barrett and with a vote of all in favor, the June 8, 2017 regular meeting minutes were approved.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$98,443.32 for approval. Following a detailed review of the wastewater division check register, a motion was made by Mr. Snowdon, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$56,049.06 for approval. Following a detailed review of the solid waste division check register, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon reviewed the bank account balances report with the Board and noted that the BB&T Bank accounts will be closed out in the near future. Mr. Snowdon then reviewed the Budget vs Actual Report in detail with the Board and addressed all budget related questions.

DAMA Committee Report

Mr. Jenkins reported that he is continuing to work on the personnel manual.

Executive Director's Report

Mr. Keiper provided the Board with an update from T&M Engineering on progress in developing the MS-4 Stormwater Management Program for DAMA. Additionally, Luzerne County has started to transfer some of the GIS data needed for the MS-4 program, and Kingston and Dallas Townships have transmitted their required mapping data. Mr. Berger noted that he had uploaded some of the mapping for Dallas Borough earlier today. Mr. Keiper advised the Board that a public meeting must be scheduled by September 4, 2017 to discuss the MS-4 Pollution Reduction Plan and requested the Board members provide him with their availability. The meeting must be advertised 30 days prior to the date scheduled.

Mr. Keiper provided the Board with a status on the DEP connection moratorium. An environmental attorney has been hired by DAMA and an appeal of DEP's directive. In the interim, DAMA is continuing work on a Corrective Action Plan (CAP) which will address the Authority's current and future public sewer needs and concerns. Brent Berger stated that each municipality served by DAMA will need to adopt the CAP by resolution, which must include a 30-day public comment period. Mr. Keiper noted that it would become a modification to each municipality's Act 537 Plan. Mr. Berger will forward a copy of the CAP resolution as drafted by PADEP to Attorney Jones.

Engineer's Report

Brent Berger provided the Board with an update on the Overbrook Road LPSS Project. The grinder pumps have been put out for bid, and the cost per pump package came in at a very reasonable number. Mr. Berger added that all feedback concerning the Overbrook Road project that he has received from the public to date has been positive.

Mr. Keiper advised the Board that part of the CAP may involve the purchase of larger pumps for DAMA's main pumping station to allow DAMA to push a maximum permitted flow of 7.5 MGD to WWSA. Mr. Berger discussed the pump proposal in detail with the Board, and added that installing another pumping station at the halfway point may also be an option to help improve flow characteristics of the force main. Mr. Berger noted that Harveys Lake and Jackson Township must also do their part to help reduce excess sewage flows to DAMA during extreme weather events. Mr. Oliver inquired if Harveys Lake and Jackson Township are metered for flow by DAMA. Ed Hann stated that the Harveys Lake flowmeter is not functioning. Mr. Oliver asked how the 7.5 MGD maximum flow was negotiated with WWSA. Attorney Jones advised the Board as to how this figure was derived and subsequently adopted in the agreement between DAMA and WWSA. Brent Berger added that DAMA could request that WWSA allow DAMA to pump greater than 7.5 MGD

maximum flow as part of a revised service agreement. The Board agreed that the existing WWSA service agreement should be revisited.

Solicitor's Report

Attorney Jones presented the Board with a proposed resolution to implement a combined lateral and sump pump inspection program, which was previously discussed by Mr. Keiper. The cost of performing the inspection would be borne by the homeowner. A copy of the draft ordinance which is to be adopted by each member municipality was distributed to the Board members. Attorney Jones and Mr. Keiper will then attend the next supervisors or council meeting of each member municipality and present the ordinance for adoption. Attorney Jones stated that the resolution is to acknowledge that DAMA accepts the delegation to it to act as the designated agent of each of the aforesaid municipalities, meaning the Borough of Dallas, and the Townships of Dallas and Kingston, to create and institute a program for the mandated sewer laterals and sewer connection inspections upon private real property and to do all things needed in accordance with the terms of each municipal ordinance to enforce the ordinances by seeing that the inspections are carried out, if there are defects to identify them, and to make it mandatory that the property owner correct those illegal connections and otherwise if necessary take legal action before the district justice. Mr. Snowdon expressed several concerns that he has regarding the proposed lateral inspection requirement. Following a detailed discussion of the proposed resolution, a motion was made by Mr. Barrett, seconded by Mr. Jenkins, and passed by a majority roll call vote, with Mr. Snowdon abstaining, to approve the resolution.

Attorney Jones stated that there is nothing new to report regarding other pending legal matters.

Old Business

Mr. Keiper reviewed the Overbrook Road LPSS Project with the Board and recommended that the final cost to the property owners along the route of the project be set at \$6,000. per unit based on the total project cost. Mr. Oliver inquired as to the availability of financing options for the homeowner. Mr. Keiper provided the Board with a brochure from Pennvest regarding a low interest loan program for connecting the property owners to the LPSS sewer system. A public meeting will be scheduled in the near future to discuss final details of the Overbrook Road LPSS project.

New Business

Mr. Keiper discussed the purchase of new equipment for the I&I program based on recommendations from Ed Hann, the sewer division supervisor. Equipment being considered is a larger truck mounted furnace for heating the CIPP liner, a back-up lateral cutter, and chemical grouting equipment for sealing leaks in manholes. At the direction of the Board, Ed Hann will investigate the purchase of a used furnace truck located at a

manufacturer in Texas. Additional personnel may also need to be hired to operate the equipment. The I&I equipment will be a component of DAMA's Corrective Action Plan.

Supervisors Report

Ryan Longfoot reported that August 5th has been scheduled as the date for an electronics recycling collection program to be held at DAMA's SR 118 MSW Division location in Lehman Township. There will be a charge of \$25.00 per vehicle for items such as desktop and laptop computers and one television under 42 inches. Additional fees will be charged for larger items and dehumidifiers or refrigerators. Information on the electronics collection will be available on DAMA's website and facebook page.

Ryan Longfoot advised the Board that he has received an offer from an individual in New York of \$20,000 each for the two used International MSW Division trucks DAMA currently has for sale. The Board declined the offer and will continue to list the trucks at the asking price of \$60,000 each.

No additional business was discussed, and the meeting was adjourned at 8:08 PM.

Respectfully submitted:

**David Jenkins, Secretary
Dallas Area Municipal Authority**