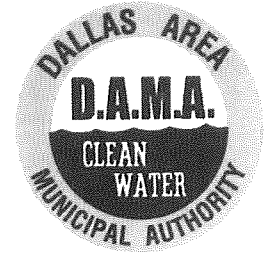


DALLAS AREA MUNICIPAL AUTHORITY

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MINUTES DALLAS AREA MUNICIPAL AUTHORITY August 9, 2018

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on August 9, 2018 at the DAMA Administration Building.

Board Members present: John Oliver, Dave Jenkins, Brent Snowdon and Ryan Doughton.

Other officials present: Attorney Benjamin R. Jones, III, DAMA Solicitor, Tom Keiper, Ed Hann, Ryan Longfoot, Tom Mayka and Brent Berger of Quad Three Group.

Mr. Oliver opened the meeting with a roll call. There were no Public Comments.

On a motion by Mr. Doughton, seconded by Mr. Snowdon, and approved with all in favor the July 12, 2018 regular meeting minutes were approved as submitted.

Mr. Oliver introduced Atty. Brian Koscelansky of Stevens and Lee. Mr. Koscelansky presented a resolution authorizing DAMA to act as a financing agent for Misericordia University's bond issue, refinancing existing debt and provide funding for an expanded science building. A motion was made to adopt the resolution by Mr. Jenkins, seconded by Mr. Snowdon, and passed on a unanimous roll call vote.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$581,734.22 for approval. Following a brief discussion about the wastewater division check register, a motion was made by Mr. Snowdon, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to approve paying the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$46,953.30 for approval. Following a brief discussion about the solid waste division check register, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to approve paying the solid waste division invoices.

**Page Two of Three
Minutes – August 9, 2018
Dallas Area Municipal Authority**

Mr. Snowdon submitted the stormwater division invoices totaling \$23,050.60 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to approve paying the stormwater division invoices.

DAMA Committee Report

Mr. Jenkins reported that Jason Buickus has attained his CDL license and is due for an increase in wages. Mr. Jenkins was looking to move him to \$14.94 per hour since he attained his CDL and can now be the driver/loader rate. A motion was made by Mr. Jenkins, seconded by Mr. Doughton, and passed on a unanimous roll call vote to approve the \$14.94 pay rate for Jason Buickus.

Executive Director's Report

Mr. Keiper reported that we are close to being done with Phase 1 of the rate analysis and we need to approve Phase 2 which is \$183,489.00. A lengthy discussion concerning temporary rates for 2019 and permanent rate for 2020 ensued. Stuffer is being developed to add to next the next bills for next quarter detailing the program and costs that customers can expect to see. A motion made by Mr. Jenkins, seconded by Mr. Doughton, and passed on a unanimous roll call vote approved accepting Phase 2 of the rate analysis being conducted by T&M associates and ERT.

Engineer's Report

Mr. Berger reported that he is questioning DEP's Overbrook Road low pressure sewer system planning rejection. He doesn't want to spend engineering dollars on something that was already submitted. As of now, our contractor for this project is staying calm because he is busy, so he is still awaiting notice to proceed.

Solicitors Report

Attorney Jones reported there are no pending legal matters. Attorney Jones stated he has been meeting with Tom and having conversations to go over different matters including the residential letters that are going to the condominium apartment owners.

**Page Three of Three
Minutes – August 9, 2018
Dallas Area Municipal Authority**

Old Business

Mr. Keiper reported that the residential letters are sitting on his desk and are ready to be mailed in the morning. He wanted to let the board know they were going out in case they received any feedback from it.

Mr. Berger reported he called the contractor regarding the smoke testing. He is going to send us his insurance certificate and give us a call back to let us know when his earliest start day would be.

New Business

Mr. Keiper reported he was looking to replace the current credit card with PLIGIT procurement card, but he tabled it until next month's meeting.

Supervisor's Report


Mr. Hann reported the lateral inspection at time of transfer program is working well. One house on Lake Street had rain gutters and three sump pumps connected to the sewer. The inspectors have been notified to log the details if they notice a sump pump was once connected so the homes can be monitored for reconnection.

Mr. Longfoot reported that he has decided against advertising the electronics recycling event on the road side sign so residents of municipalities not included in the program don't arrive at the event, only to be turned away..

Mr. Mayka reported that we are still waiting for the corrected GIS file along with a report to come. Mr. Mayka said he has been out in the field finding manholes that weren't in the system because there weren't drawings to work from.

With no other business to come before the board the meeting was adjourned at 7:36 P.M.

Respectfully Submitted


**David Jenkins, Secretary
Dallas Area Municipal Authority**