



**DALLAS AREA
MUNICIPAL AUTHORITY**
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**MINUTES
DALLAS AREA MUNICIPAL AUTHORITY
December 13, 2018**

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on December 13, 2018 at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Brent Snowdon, Jeffrey Barrett and Ryan Doughton.

Other officials present: Attorney Benjamin R. Jones, III, DAMA Solicitor, Tom Keiper, Ed Hann, Ryan Longfoot, Tom Mayka, Susan Lee, & Brent Berger of Quad Three Group.

Mr. Oliver opened the meeting with a roll call. Mr. Oliver reported that Mr. Jenkins has put in his letter of resignation. There were no Public Comments.

On a motion by Mr. Barrett, seconded by Mr. Snowdon and approved with all in favor of the November 8, 2018 regular meeting minutes were approved as submitted.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$712,106.76 for approval. Following a brief discussion about the wastewater division check register a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$41,023.29 for approval. Following a brief discussion about the solid waste division check register, a motion was made by Mr. Snowdon, seconded by Mr. Carroll, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the stormwater division invoice totaling \$2,879.41 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the stormwater division invoices.

After a brief discussion regarding the bank account balance sheet and the budget versus actual amounts for all divisions, they had a brief Executive Session for the purpose of discussing personnel.

Executive Director's Report

Mr. Keiper reported we have a new logo. The new letterhead has been ordered and we're going to start putting the new logo on our trucks. Mr. Keiper reported the authority should start looking at the Solid Waste site to build a new building since the maintenance building has a bad floor and bad foundation and a lot of big expensive equipment is sitting outside.

Engineer's Report

Mr. Berger reported that the smoke testing has been completed but the results were less than expected because the ground water level is still high. A few things were found in Newberry Estates, including a manhole with no cover for 40 years or so since it was back in the woods. There were no roof leaders tied in and a couple of clean outs were cracked but nothing major was found.

Mr. Berger reported his firm had a poor response to a bid for televising and air testing lines on an "as needed" basis for another client, the bid for the same work for DAMA will be modified to be more acceptable to contractors

Solicitor's Report

Attorney Jones reported he drafted a resolution per Mr. Keiper's request for the purpose of establishing the daily flow considered to be an Equivalent Dwelling Unit for the purpose of billing metered accounts. After a lengthy discussion, a motion was made by Mr. Carroll, seconded by Mr. Doughton, and passed on a majority roll call vote to approve the resolution. Mr. Snowdon did not vote. The resolution becomes a part of these minutes.

Attorney Jones reported he objected to the lawsuit received from Allegheny County as they have no jurisdiction. The case was transferred to the proper jurisdiction which is District Magistrate Tupper and the hearing will be held the second week of January. Attorney Jones stated he will meet with Mr. Longfoot to go over the testimony which would be dependent upon the appearance of the vendor.

Attorney Jones reported he is reviewing case law concerning objections to the letter requiring all residential properties to use the solid waste and recycling services provided by DAMA as required by the municipal ordinances.

Old Business

Mr. Keiper reported that he, along with Mr. Barrett, and Mr. Longfoot toured the recycling facilities again. Mr. Barrett spoke with Northeast Cartage and was told a budget price would be \$30 a ton as opposed to \$40 some and we'll negotiate that over the next month or two.

Mr. Carroll asked the status of the Overbrook Road low pressure sewer project and if it would be started in the spring. After a brief discussion, it was determined that an agreement with PaDEP will include connection allowances for that project. When that agreement is reached the project will be advertised and the planning processed restarted.

New Business

Mr. Keiper asked for approval for Mr. Oliver and Mr. Snowdon to sign a letter to move the money in the money market account into our checking account. After a brief discussion, it was agreed upon that Mr. Oliver and Mr. Snowdon would sign the letter to move the money.

Mr. Keiper asked for review of the budgets and fee rate approval for each of the services provided . He proposed the rare of \$5.00 per month per residential for Stormwater Management. That amount will cover the operating cost and some of the start up costs. After a brief discussion, a motion was made by Mr. Doughton, seconded by Mr. Carroll, and passed on a majority roll call vote as Mr. Snowdon did not agree with \$5.00 to approve the Stormwater budget. Mr. Keiper reported after reviewing the numbers, the rate of \$60.00 per quarter would be adequate for the Municipal Waste and Recycling Division . A motion was made by Mr. Barrett, seconded by Mr. Doughton, and passed on a unanimous roll call vote to approve the Solid Waste budget. Mr. Keiper reported that an increase of \$3.00 a quarter would be necessary for the Waste Water Division, this brings the rate to \$110.00 per quarter or \$440.00 per year. After a brief discussion, a motion was made by Mr. Carroll, seconded by Mr. Barrett, and passed on a unanimous roll call vote to approve the Wastewater budget.

Mr. Oliver stated we need to replace Mr. David Jenkins as Secretary. He made a statement that next month they will make a motion regarding the officers and their positions in case anyone would like to change their position on the board as he isn't sure who will be there from Kingston Township.

Mr. Keiper reported the reorganization meeting would be January 10, 2019 at 7:00 P.M. followed by the regular meeting. A motion was made by Mr. Barrett, seconded by Mr.

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Snowdon, and passed on a unanimous roll call vote to approve the date for the reorganization meeting along with the regular meeting.

Supervisor's Report

Mr. Hann reported four of the meters installed in the drainage basins are of an older design which require downloading of data to a laptop computer. They will be converted to a newer version which will transmit data via cell phone data.

Mr. Longfoot reported we had the paper shred event and we ended up with 30 vehicles overall.

Mr. Mayka reported he had a public meeting for Storm Water and about 50 people attended. He stated it went well.

Out of Order Business

Mr. Feher asked when the minutes for 2018 will be published online as the website currently only has January of 2018. He stated he would like to see the other ones, so he can review them. Mr. Keiper stated we are reworking our website right now. Mr. Feher stated he would like to stop and pick up a copy of the minutes for \$.25 a page.

With no other business to come before the board the meeting was adjourned at 7:54 P.M.

Respectfully Submitted,



**Ryan Doughton, Asst. Secretary
Dallas Area Municipal Authority**