



**DALLAS AREA
MUNICIPAL AUTHORITY**
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**MINUTES
DALLAS AREA MUNICIPAL AUTHORITY
December 12, 2019**

The Regular Board Meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on December 12, 2019 at the DAMA Administration Building.

Board Members present: John Oliver, Brent Snowdon, Jeffrey Barrett and James Reino.

Other Officials present: Tom Keiper, Ed Hann, Ryan Longfoot, Tom Mayka, Susan Lee, Brent Berger of Quad Three Group and Christopher Crawford for DAMA's Solicitor.

On a motion made by Mr. Reino seconded by Mr. Barrett and approved with all in favor of the November 14, 2019 Regular Meeting minutes were approved as submitted.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$517,426.83 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Barrett, passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$54,532.81 for approval. Following a brief discussion about the solid waste division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Barrett, passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the stormwater division invoices totaling \$956.62 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Barrett, passed on a unanimous roll call vote to pay the stormwater division invoices.

Mr. Snowdon discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.

DAMA Committee Report

Mr. Keiper stated it was Ms. Remus' last meeting with DAMA.

Mr. Oliver stated we received a letter from Tracey Carr on behalf of Dallas Borough about Mr. Longfoot. The letter complimented Mr. Longfoot for giving a helping hand and having the DAMA crew pickup construction debris that was discarded alongside Reservoir Road in Dallas Borough.

Page Two of Three
Minutes – December 12, 2019
Dallas Area Municipal Authority

Executive Director's Report

Mr. Keiper stated, barring any objections from the Board, Mr. Longfoot would like to start picking up TV's throughout the year and store them for the annual electronic recycling event as a service to the residents.

Mr. Keiper reported he reviewed the construction estimates for the Solid Waste site development plans, the numbers seemed high, so different types of buildings were evaluated. Mr. Keiper stated he did receive new estimates and will discuss them at the next meeting.

Engineer's Report

Mr. Berger reported we received the updated bill for the grouting which we have a few questions on. Through 11/22 there was 108 tested and 42 of them needed grout, out of the 42 that needed grout, some of them took a gallon and some took eight gallons. After a lengthy discussion, Mr. Berger stated he will bring in a video so everyone can see how the process is being completed.

Old Business

Mr. Keiper reported the wastewater budget will be \$4,169,434. The rates will stay the same at \$440 per year per EDU. A motion was made by Mr. Snowdon, seconded by Mr. Barrett and passed on a unanimous roll call vote to approve the wastewater budget.

Mr. Keiper reported the solid waste budget will be \$1,961,300. The rates will go up a dollar per month, in other words \$63 per quarter to reflect the much higher cost of recycling. A motion was made by Mr. Snowdon, seconded by Mr. Barrett, and passed on a unanimous roll call vote to approve the solid waste budget.

Mr. Keiper reported the stormwater budget will be \$804,666. After a brief discussion, a motion was made by Mr. Reino, seconded by Mr. Barrett, and passed on a unanimous roll call vote to approve the stormwater budget.

New Business

Mr. Keiper stated we needed to set a date for the reorganization meeting, the second Thursday of the month will be January 9, 2020. A motion was made by Mr. Snowdon, seconded by Mr. Barrett and passed on a unanimous roll call vote to have the reorganization meeting on Thursday, January 9, 2020.

Mr. Keiper reported there are a few issues with trucks. We need to replace the small dump truck with a larger dump truck. We also want to get rid of the Colorado that our former SEO was using as it is not worth putting the money into to fix it. After a brief discussion, a

**Page Three of Three
Minutes -- December 12, 2019
Dallas Area Municipal Authority**

motion was made by Mr. Barrett, seconded by Mr. Reino, and passed on a unanimous roll call vote to approve the ordering of a Ford F-550 truck for the wastewater division.

Mr. Keiper stated that extra bag stickers are only being sold at New Mart and DAMA's Administration Office. Gerrity's in Luzerne is going to start selling them as well. With the Board's approval, DAMA will offer a \$.25 discount to the merchants willing to sell stickers to help cover the cost of selling them. The board voiced no opposition to the discount to merchants.

Mr. Keiper stated with Ms. Remus leaving, we will try to prepare the minutes from a recording of the meeting. All Board Members approved of recording the meeting for the purpose of preparing minutes.

Supervisor's Report

Mr. Hann reported he had nothing to report other than the new truck.

Mr. Longfoot reported a few employees took the EPA 608 exam for the Freon removal. Once some appliances containing Freon are acquired, they will go to Fortis Institute for hands on experience in removal and at that point equipment will be purchased to begin removal at our facility.

Mr. Snowden stated once we publicize the rates to the newspapers this year, we should have a public meeting to follow up with the reasoning as to why the rates have increased. After a brief discussion, it was decided facts need to be gathered along with a presentation if we have a public meeting.

Mr. Mayka reported that the pervious pavement project in Kingston Township won't work because of soil conditions in the area. The other projects in Dallas Borough are at the point where we need to have discussions with the borough in order to proceed with the projects. Mr. Mayka reported he is still working on the GIS mapping to get it on the internet.

With no other business to come before the board the meeting was adjourned at 7:32 P.M.

Respectfully submitted,



**Ryan Doughton, Secretary
Dallas Area Municipal Authority**