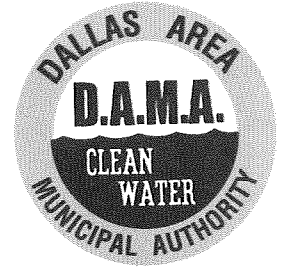


# **DALLAS AREA MUNICIPAL AUTHORITY**

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## **MINUTES DALLAS AREA MUNICIPAL AUTHORITY June 14, 2018**

**The Regular Board Meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on June 14, 2018 at the DAMA Administration Building.**

**Board Members present: John Oliver, Dave Jenkins, Brent Snowdon, Jeffrey Barrett and Ryan Doughton.**

**Other officials present: Tom Keiper, Ed Hann, Ryan Longfoot, Brent Berger of Quad Three Group and Thomas Mayka.**

**Mr. Oliver opened the meeting with a roll call. Mr. Carroll and Attorney Jones were absent. Mr. Madden was present but had nothing to share.**

**A minor correction from the May 10, 2018 regular meeting minutes was made. On a motion by Mr. Doughton, seconded by Mr. Jenkins, and approved with all in favor the May 10, 2018 regular meeting minutes were approved as amended.**

### **Treasurer's Report**

**Mr. Snowden submitted the wastewater division invoices totaling \$252,118.35 for approval. Following a detailed review of the wastewater division check register, a motion was made by Mr. Snowden, seconded by Mr. Barrett, and passed on a unanimous roll call vote to pay the wastewater division invoices.**

**Mr. Snowden submitted the solid waste division invoices totaling \$38,361.88 for approval. A motion was made by Mr. Snowden, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the solid waste division invoices.**

**Mr. Snowden submitted the Storm Water division invoices totaling \$15,811.56 for approval. A motion was made by Mr. Snowden, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to pay the Storm Water division invoices.**

**DAMA Committee Report**

Mr. Jenkins reported The Employee Money Purchase Pension Plan conversion went smoothly as it went into effect on Monday, June 11, 2018. Mr. Jenkins spoke to Larry Hamilton who commented that it was fine. Mr. Jenkins also wanted to welcome Tom Mayka to the DAMA staff as the MS4 Coordinator.

**Executive Director's Report**

Mr. Keiper reported that we have our audit and it was on time. The significant piece to look at is the net position and the wastewater final net position has decreased by \$232,477 and on the solid waste side, it has increased by \$167,355. This audit went a lot smoother than last year.

**Engineer's Report**

Mr. Berger reported that we submitted a letter with an ENS Plan to the Conservation District regarding the Channel. Mr. Berger reported that we also put in a letter for Overbrook in response to the comments. They would like us to redo the entire planning module and instead I responded to the comments and said it was my understanding that we were working with DEP to come up with a solution, so I wasn't going to redo the planning module. If we get the letter back and they say we have to go through the whole thing, we will then go from there. Mr. Berger extended the PennDot permit which expired for another year and we will wait to hear their comments back on Overbrook. We officially answered all 18 pages of comments that he wrote. We have talked to the lowest bidder and he is being very patient with us. We have not bought the grinder pumps as DEP is holding it all up. Mr. Berger reported that he did get back to Frances Slocum's engineer regarding the planning module and WVSA's permit number. He said he would be back to us on what his flow range would be and then we would talk about the pump station.

**Solicitors Report**

Attorney Jones was not present.

**Old Business**

We received the data for the GIS. The engineer was wondering if we'd consider splitting the difference between the next bidder and them or the next proposal as they budgeted for 298 hours and they spent 697 hours on the GIS. They're looking for an extra \$9,650. The request was tabled pending review of the product as delivered.

**New Business**

**Review of the data from the recently installed flow meters showed significant flows in Drainage Basin #4. During peak times flows were totaling approximately 2,000 gallons per day per home. Normal expected flow is 200 gallons per day per home with no inflow or infiltration. 400 gallons per day per home is acceptable with Inflow and Infiltration. Mr. Keiper requested permission to have Quad 3 Group work with Mr. Hann to develop specifications for smoke testing of Drainage Basin #4. Mr. Doughton made a motion to approve the request, Mr. Barrett seconded the motion and it was passed on a unanimous roll call vote.**

**Supervisors Report**


**Mr. Hann reported that he didn't have anything other than the Drainage Area 4.**

**Mr. Longfoot reported on the paper shred event on May 12, 2018. 66 total vehicles came through which is lower than last year. It was a rainy day so next time we should advertise that the event is inside. Also, Lehman Township is interested in the electronics recycling event. Confirmation of the reimbursement from the Luzerne County is expected shortly. Also, there was some confusion about the change to the holiday trash and recycling collection schedule for Memorial Day. More advertising of the change will be instituted for the Labor Day holiday via the sign at the entrance to the DAMA offices and Facebook. More emphasis will be noted on the change on next years calendar and newsletter as well.**

**Mr. Mayka reported on the Technical Advisory Committee meeting held via teleconferencing. The committee has agreed that 3,700 square feet of Impervious surface will be recommended as an Equivalent Residential Unit for billing other than residential properties. July's TAC meetings will be individual meetings with T&M and ERT and each municipality as well as DAMA. Mr. Mayka also has downloaded free software for review of the GIS data as prepared by T&M. More discussions will be needed to decide which software will be required and how to best host the GIS.**

**With no other business to come before the meeting was adjourned at 7:32 P.M.**

**Respectfully Submitted**



**Ryan Doughton, Asst. Secretary  
Dallas Area Municipal Authority**