



**DALLAS AREA
MUNICIPAL AUTHORITY**
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**MINUTES
DALLAS AREA MUNICIPAL AUTHORITY
June 13, 2019**

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on June 13, 2019 at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Ryan Doughton, Brent Snowdon, Jeffrey Barrett and James Reino.

Other Officials Present: Attorney Benjamin R. Jones, III, DAMA Solicitor, Tom Keiper, Ed Hann, Ryan Longfoot, Tom Mayka, Susan Lee and Brent Berger of Quad Three Group.

On a motion by Mr. Carroll, seconded by Mr. Doughton and approved with all in favor of the minutes from the previous month's meetings were approved as submitted.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$335,384.27 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Barrett, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$59,006.29 for approval. Following a brief discussion about the solid water division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Barrett, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the stormwater division invoices totaling \$16,036.05 for approval. Following a brief discussion about the stormwater division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Barrett, and passed on a unanimous roll call vote to pay the stormwater division invoices.

Mr. Snowdon discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.

DAMA Committee Report

Mr. Barrett reported he read through the proposal from Mid America Group offering the employees the ability to borrow from their pension plan. He also had an accountant review it and the proposing is the standard for the industry. After a brief discussion, Mr. Keiper was directed to have the retirement plan amended to provide this benefit to employees.

Mr. Keiper reported Mr. Longfoot would like to hire a replacement an employee who left Solid Waste Division last year subject to Mr. Barrett's approval. A motion was made by Mr. Doughton, seconded by Mr. Snowdon, and passed on a unanimous roll call vote to hire Abdoulaye Sanyang as a full time employee pending Mr. Barrett's approval.

Executive Director's Report

Mr. Keiper reported the CO & A was signed by the appropriate officers of DAMA and Senator Baker's aide was promised that DEP will sign it by 4:00PM. , June 13th. 2019. Mr. Keiper reported that he was told by the Senator's office that we could begin to issue permits on Monday, June 17, 2019. There are a few Sewage Facilities Planning Modules to be signed once the appropriate paperwork is received from PaDEP. Taco Bell and Frances Slocum will be able to start their projects once the letter is received.

Mr. Keiper reported we received the audit in draft form and it's waiting for my completion of the management discussion and analysis. Ms. Lee reported we received a qualified opinion that was based on GASB 75 which is a new ruling that has to with the payment of benefits to the retirees. Overall the audit was positive.

Engineer's Report

Mr. Berger reported the contractor is currently doing the lateral grouting and he attended the Kingston Township meeting where we got the approval for the two wells that ended up being put on Kingston Township property. Mr. Berger also attended the Kingston Township meeting to resubmit the task activity report. He stated he will be attending a Dallas Borough and Dallas Township meeting to do resubmit the task activity report to them as well.

Solicitor's Report

Attorney Jones reported the Sheriff Sale was postponed because of the virus which attacked the county system.

Old Business

Mr. Keiper reported all three municipalities have passed the Sump Pump ordinance.

Mr. Keiper reported we have a few storm water projects to begin designing. The first one is the park in Dallas Borough which will cost about \$18,400.00. The other two proposals need to be modified for Dallas Borough and Kingston Township. The Dallas Borough owned property should have the soils evaluated to determine if a wet pond can be designed for the property as it is a much less expensive project than a filter pond. The soils at the Kingston Township park should be evaluated to determine if they will absorb water if the lot is repaved with pervious pavement. After a brief discussion, a motion was made by Mr. Barrett, seconded by Mr. Carroll, and passed on a unanimous roll call vote to approve the design for the park and have the other two ground conditions evaluated.

Supervisor's Report

Mr. Hann reported they received the invoices for the work done on 415 but he hasn't had a chance to review them with Tom. He stated they will have them ready for next month.

Mr. Longfoot said the price for the Mack and McNeilus packer came to \$230,131.42 which is \$4,000 higher than last year. After a brief discussion, hopefully we have a better price before next months meeting.

Mr. Longfoot reported they had the Paper Shred Event on May 17th and we had 73 vehicles that came through in the four hours. We ended up collecting about three boxes of nonperishable goods. He also stated he looked into being certified in Freon removal. It will probably be under \$2,000.00 to have three people including himself certified.

Mr. Mayka reported that our intern, Tim Elston has been out almost every day looking for more manholes and trying to make the map more accurate. The data from Mackin Engineering has been received so we can connect more of the dots together. Mr. Mayka stated if we have the aerial photography for the next meeting, he will do a show and tell of how it works.

Mr. Snowdon stated he thought it would be a good idea to get some of the bigger players in the community that have land in the stormwater discussion before the bills go out such as Misericordia University or Dallas High School. Mr. Keiper stated that over the next six months we will be discussing a credit program along with other things to be handled for the larger commercial properties.

Mr. Keiper stated he wants to look into the tap-in fees and get them updated to a modern-day cost.

With no other business to come before the board the meeting was adjourned at 7:37 P.M.

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Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'RD', enclosed within a large, horizontal, hand-drawn oval.

**Ryan Doughton, Secretary
Dallas Area Municipal Authority**