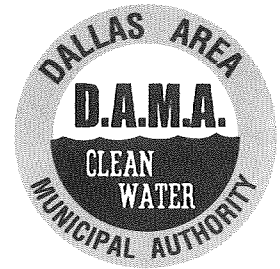


DALLAS AREA MUNICIPAL AUTHORITY

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MINUTES DALLAS AREA MUNICIPAL AUTHORITY March 8, 2018

The Regular Board Meeting of the Dallas Area Municipal Authority was held at 7:00 P M. on March 8, 2018 at the DAMA Administration Building

Board Members present: John Oliver, Dave Jenkins, Ryan Doughton, Jeffery Barrett, Brent Snowdon and Timothy Carroll.

Other officials present: Attorney Benjamin R. Jones III, DAMA Solicitor; Tom Keiper, Ryan Longfoot, Ed Hann, Susan Lee (DAMA); Brent Berger of Quad Three Group.

Mr. Oliver opened the meeting with the roll call and asked for any public comments. Mr. Harry Haas from Dallas Township stated that he had been denied relief from garbage collection fees on a property at 9 Firehouse Lane even though the affidavit was the same as was submitted and approve for the last 4 years and that a new affidavit was submitted with an addendum. He requested action on the request at this time.

Mr. Keiper replied that the original request was denied because it didn't meet the requirements for relief per DAMA rules. The new request with the addendum would be reviewed and a determination made at that point.

Moving on, on a motion by Mr. Jenkins, seconded by Mr. Doughton and approved with all in favor the February 8, 2018 regular meeting minutes were approved as submitted.

DAMA Committee Report

Mr. Jenkins reported that the applicants for the clerical position had been narrowed from almost thirty applicants to twelve to be interviewed and that the twelve had been interviewed and the field had been narrowed to three. The three will be interviewed again and a final choice made from those three.

Executive Director's Report

Mr. Keiper reported that the start date for the program to have laterals and home connections inspected at the time of sale or transfer of a property had been postponed from March 1, 2018 to April 1, 2018. There had been a delay getting the notice out to realtors caused by an email being incorrectly labeled as spam, a delay in starting the program gives more time to get the program functioning properly. To date, the realtors and Realtor Association have been cooperating with the authority and there is no desire to upset that.

Engineer's Report

Mr. Berger reported that the application for the Pennsylvania Small Community Sewer and Water grant had been submitted on time electronically. Also that Senator Baker and Representative Aron Kauffer's offices have been contacted asking for support for the grant. The grant is to upgrade the main pump station with pumps that operate at an increased head pressure to assure the station can pump the allotted flow regardless of the river and weather conditions. The electronic controls will be upgraded as well.

Mr. Berger also reported that he was working on a method to minimize the impact of future sanitary overflows without resorting to hauling water as we have been doing as that method is extremely expensive and not at all affective.

Mr. Oliver questioned if there is a method to appeal for a higher limit on the amount of sewerage we can pump to Wyoming Valley Sanitary Authority. Mr. Berger replied that we would have to amend our agreement with Wyoming Valley and they would have to agree to it. Mr. Barrett asked if it wouldn't be more advantageous in the longer range plan to look at building a plant to serve the community. Mr. Keiper replied that it was premature to discuss that at this time but it was something to be considered.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$273,230.42 for approval. Following a detailed review of the wastewater division check register, a motion was made by Mr. Snowdon, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$36,519.20 for approval. Following a detailed review of the solid waste division check register, a motion was made by Mr. Snowdon, seconded by Mr. Barrett, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the Storm Water invoices totaling \$ 1,489.02 for approval. Following a review of the check register, a motion was made by Mr. Snowdon seconded by Mr. Jenkins, and passed on a unanimous roll call vote to pay the storm water division invoices.

Mr. Snowdon reviewed the actual versus budget expenses with only the line item for system repair being out of line as the budget for the year had already been exceeded. Mr. Hann

**Page Three of Four
Minutes-February, 2018
Dallas Area Municipal Authority**

explained that the expense for trucking of overflow water was under that line item and had not been budgeted .

Solicitors Report

Attorney Jones reported that very little requiring legal attention had occurred in the past month, the only exception was a possible collection action by a company that had threatened a lawsuit but no action has been taken or required on that matter.

Old Business

Mr. Keiper reported that he had received the inspection notification and Notice of Violation from PADep regarding the February 1, 2018 inspection of the Authority's main pump station. As this is an ongoing legal matter, discussion will be held in executive session.

New Business

DAMA advertised for bids for a lateral reinstatement cutter with bids due March 6, 2018. One bid was received from Schwalm USA in the amount of \$143,490 plus shipping. This unit will be used as the main lateral reinstatement cutter and the existing one will serve as a backup in case of a malfunction after a CIPP liner has been installed. It is also faster to setup and reinstate laterals. A motion to purchase the lateral reinstatement cutter from Schwalm USA was made by Mr. Snowdon, seconded by Mr. Doughton and unanimously approved on a roll call vote.

The next item to be discussed are flow meters for the established drainage basins in the DAMA collection system. Mr. Keiper reported that PADep is insisting on new metering of the drainage basins established several years ago to determine where the more significant Inflow and Infiltration is occurring. PADep is looking for a six month period of metering, however it would be more advantageous to install meters with cell service reading on a permanent basis to continuously meter the flow in the separate basins. Although the cost to purchase the meters is almost double the cost of renting the meters, they are then an asset of the Authority instead of line item expense.

**Page Four of Four
Minutes-February 8, 2018
Dallas Area Municipal Authority**

The units can be purchased on a Costars contract at approximately \$15,000 per meter. A motion allowing the purchase of up to 8 meters was made by Mr. Carroll, seconded by Mr. Jenkins and unanimously approved on a roll call vote

Supervisors Report

Mr. Hann asked for permission to begin the search for the 2 additional wastewater employees as shown in the budget. The additional employees are necessary to increase the CIPP pipe lining capacity and to simultaneously repair and seal manholes in the collection system. Mr. Hann was given permission to begin the search for new employees.

Mr. Longfoot announced the 2017 recycling report has been submitted.

Mr. Longfoot has scheduled an electronic recycling event for August 11th at the recycling site and a paper shredding event for May 12th of 2018.

With no further business the meeting was adjourned at 7:50 P.M. and the Board of Directors moved to an executive session to discuss legal matters.

Respectfully submitted:



**David Jenkins, Secretary
Dallas Area Municipal Authority**