



**DALLAS AREA
MUNICIPAL AUTHORITY**
101 MEMORIAL HIGHWAY
SHAVERTOWN, PA 18708-9603

PHONE: (570) 696-1133
FAX: (570) 696-2363
WEB: www.Damaonline.org
E-MAIL: office@damaonline.org

**MINUTES
DALLAS AREA MUNICIPAL AUTHORITY
November 8, 2018**

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on November 8, 2018 at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Dave Jenkins, Brent Snowdon, Jeffrey Barrett and Ryan Doughton.

Other officials present: Tom Keiper, Ed Hann, Ryan Longfoot, Thomas Mayka, Susan Lee and Brent Berger of Quad Three Group.

Mr. Oliver opened the meeting with a roll call. There were no Public Comments.

On a motion by Mr. Barrett, seconded by Mr. Doughton and a unanimous voice vote, the October 11, 2018 regular meeting minutes were approved as submitted.

Mr. Keiper reported after the last meeting they had an Executive Session; no action was taken.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$573,988.66 for approval. Following a brief discussion concerning the wastewater division check register a motion was made by Mr. Jenkins, seconded by Mr. Carroll, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$49,994.70 for approval. Following a brief discussion about the concerning the solid waste division check register, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the storm water division invoice totaling \$19,248.71 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to pay the stormwater division invoice.

**Page Two of Four
Minutes – November 8, 2018
Dallas Area Municipal Authority**

A public community member, Mr. Joe Nardone walked into the meeting. Mr. Nardone stated he was asking for potential reconsideration of how DAMA is billing commercial properties in the Back Mountain. After a lengthy discussion, Mr. Nardone wants us to review the facts he provided along with making ourselves aware of what he believes is a discrepancy in the rules for commercial businesses.

DAMA Committee Report

Mr. Jenkins reported he had nothing to report this meeting.

Executive Director's Report

Mr. Keiper reported the DAMA logos, are being redesigned to include the Storm Water division and to include all divisions in the same logo.

Engineer's Report

Mr. Berger reported the contractor tried to start smoke testing the earlier in the week, but rain and high ground water level prevented it being completed. They planned to try again on Monday depending on the weather. Mr. Berger suggested a bid be prepared for a year-long contract that doesn't commit to any minimums but would include pricing for additional smoke testing and main line and lateral televising and/or grouting as needed.

Solicitor's Report

Attorney Jones was absent from the meeting. Mr. Keiper reported the only legal matter he is aware of is a dispute with a vendor that had supplied a Power Take Off and hydraulic pump for one of the compact trucks. The equipment was not properly sized for the unit and lasted a week before failing. A Power Take Off and pump were supplied that was the same as the original equipment and it was installed and is working fine. The vendor is seeking payment for both units and we have refused to pay for the one that failed in one week. The vendor has brought suit at the magistrate level, Attorney Jones is handling the complaint.

New Business

Mr. Keiper reported that a request for bids for a pavement recycler had been advertised and that two bids had been received, one from K & M International and one from Stevenson Equipment. The machine from K & M International did not meet the specifications because it required a loader to load the material. The other machine has a conveyor belt, so it can be loaded from the truck. The Asphalt Recycling machine will recycle asphalt using asphalt millings or asphalt excavated to repair or replace manhole frames. The recycled material will then be used to replace the pavement removed to repair the manholes. This material would normally be purchased from an asphalt plant or “cold patch” would be used until asphalt could be purchased to replace the asphalt. After a lengthy discussion, a motion was made by Mr. Barrett, seconded by Mr. Carroll and passed on a unanimous roll call vote to purchase the pavement recycling machine.

Mr. Keiper presented a draft of the Solid Waste 2019 budget and reported that even though the recycling income was becoming an expense, Mr. Longfoot’s efforts at reducing labor cost should allow the solid waste division rate to remain at \$60.00 per quarter or \$240.00 per year. After a brief discussion regarding payroll, insurance, taxes and retirement, a final budget and user fee will be adopted at next month’s board meeting.

Mr. Keiper presented a draft of the Storm Water budget and reported storm water rate has been tentatively set at \$5.00 per month or \$15.00 per quarter. A final budget and fee will be adopted at next month’s meeting.

Mr. Keiper had three drafts for the wastewater budget with varying user fees, the final wastewater budget and user fees will be adopted at next month’s meeting.

Supervisor’s Report

Mr. Hann had nothing to report this meeting.

Mr. Longfoot wanted to recognize Mr. Robert Dornblazer for his help with a project to repair the compost grinder. The repair would have cost approximately \$12,000 but was completed for \$1,000 worth of materials. Mr. Longfoot stated he is a great worker and wanted to mention him. Mr. Longfoot reported we he received notice that DAMA has been awarded a \$207,855.00 902 Grant for a new loader and a skid steer loader for use in the compost operation. This grant requires a 10% local match. Mr. Longfoot reported the community shred day event is next Saturday, November 17, at the compost facility from 10 A.M. until 2 P.M..

Mr. Mayka reported they received the needs analysis earlier that day and it looks like there is three options with varying degrees of service. He stated there is a lot more to look at with

**Page Four of Four
Minutes – November 8, 2018
Dallas Area Municipal Authority**

regards to that. Mr. Doughton reported Dallas Township was reduced to a general permit, the MS4 permit so they will be on the same cycle as everyone else.

With no other business to come before the board the meeting was adjourned at 7:37 P.M. to an Executive Session.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ryan Doughton", written over a horizontal line.

**Ryan Doughton, Asst. Secretary
Dallas Area Municipal Authority**