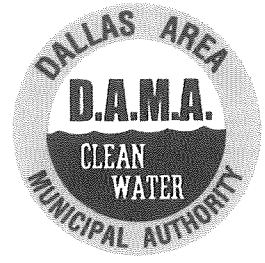


DALLAS AREA MUNICIPAL AUTHORITY

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MINUTES DALLAS AREA MUNICIPAL AUTHORITY October 11, 2018

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on October 11, 2018 at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Dave Jenkins, Brent Snowdon and Ryan Doughton.

Other officials present: Attorney Benjamin R. Jones, III, DAMA Solicitor, Tom Keiper, Ed Hann, Ryan Longfoot, Tom Mayka, Susan Lee and Brent Berger of Quad Three Group.

Mr. Oliver opened the meeting with a roll call. Bill Feher was in attendance but had no comments.

Mr. Oliver reported that an executive session was held after the September Meeting but no action was taken.

On a motion by Mr. Snowdon, seconded by Mr. Carroll, and approved with all in favor of the September 13, 2018 regular minutes were approved as submitted.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$80,549.28 for approval. Following a brief discussion about the wastewater division check register, a motion was made by Mr. Snowdon, seconded by Mr. Carroll, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$40,003.91 for approval. Following a brief discussion about the solid waste division check register, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the storm water division invoices totaling \$14,070.10 for approval. Following a brief discussion about the stormwater division check register, a motion was

made by Mr. Snowden, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to pay the stormwater division invoices.

DAMA Committee Report

Mr. Jenkins reported he had nothing to report this meeting.

Executive Director's Report

Mr. Keiper reported the GIS hosting study has been started, a kick-off meeting was held and sent out questionnaires were sent to the employees expected it, to assess the needs and help with suggestions for the recommended uses.

Mr. Keiper reported the recycling market is doing poorly. Mr. Keiper stated he pulled the old contracts and apparently, the former administrators had signed a five (5) year contract with the proper bids and board approval, and two years later, signed another contract with no bids and no board approval extending it for another two years. The contract runs out on January 15. With the condition of the market, Mr. Keiper recommended that the recycled material process be bid for a one (1) year period. After a brief discussion, a motion was made by Mr. Carroll, seconded by Mr. Doughton, and passed on a unanimous roll call vote to advertise for bids for recycled material processing.

Engineer's Report

In regards to the Over Brook Road Low Pressure Sewer System Mr. Berger reported that DEP is requiring the project be re-advertised with a 30-day comment period and new Planning Module submittal. Mr. Berger stated he will be reaching out to Dallas Township to tell them we will be re-advertising and going through the process again. The grant money is still there so we don't want to jeopardize that, so we want to continue and go through with the process.

Solicitor's Report

Attorney Jones reported it is time for certification of officers and directors which David signed before the meeting. Attorney Jones said there isn't any other legal matters at this time.

Old Business

Mr. Keiper reported he cancelled the order for the pumps for the EQ tank as DEP is insisting on planning approval before the pumps can be ordered.

Mr. Keiper reported the trucks for the solid waste division are on order. We should have the Mack by the end of 2019 and the plow and maintenance truck is on order.

New Business

Mr. Keiper reported he had no new business to discuss this meeting.

Supervisor's Report

Mr. Hann reported the wastewater division is trying different manhole covers and frames to minimize inflow. Castings with bolt down covers and seals between the cover and casting have been ordered and just arrived. They will be installed with some going into strategic areas to evaluate their effectiveness and resistance to wear in high traffic areas.

Mr. Longfoot reported he sent in the paperwork to schedule one more paper shred event for November 17, 2018. The event will be held indoors so hopefully the weather will not keep people away.

Mr. Mayka reported the informational letter was sent out. It was supposed to be included in the fourth quarter bills but the billing company forgot to stuff them in the bills. The company absorbed the postage cost for the extra mailing, Mr. Mayka said he took about 15 or 16 calls and the front office took a few calls as well. The first couple calls were tough, but the rest of the calls were customers that were just curious and wanted more information about the program.

With no other business to come before the board the meeting was adjourned at 7:15 P.M. to an Executive Session.

Respectfully Submitted

**David Jenkins, Secretary
Dallas Area Municipal Authority**