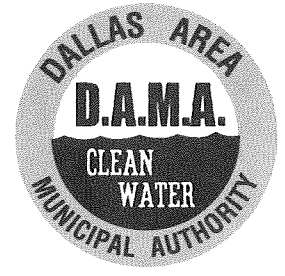


DALLAS AREA MUNICIPAL AUTHORITY

101 MEMORIAL HIGHWAY
SHAVERTOWN, PA 18708-9603
Phone: (570) 696-1133
Fax: (570) 696-2363



Web: www.damaonline.org
E-mail: office@damaonline.org

MINUTES DALLAS AREA MUNICIPAL AUTHORITY September 13, 2018

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on September 13, 2018 at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Dave Jenkins, Brent Snowdon, Jeffrey Barrett and Ryan Doughton.

Other officials present: Attorney Benjamin R. Jones, III, DAMA Solicitor, Tom Keiper, Ed Hann, Ryan Longfoot, Tom Mayka, Susan Lee and Brent Berger of Quad Three Group.

Mr. Oliver opened the meeting with a roll call. Bill Feher was in attendance but had no comments.

On a motion by Mr. Doughton, seconded by Mr. Jenkins, and approved with all in favor the September 13, 2018 regular minutes were approved as submitted.

Treasurer's Report

Mr. Barrett submitted the wastewater division invoices totaling \$265,426.26 for approval. Following a brief discussion about the wastewater division check register, a motion was made by Mr. Doughton, seconded by Mr. Carroll, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$34,146.86 for approval. Following a brief discussion about the solid waste division check register, a motion made by Mr. Snowdon, seconded by Mr. Barrett, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the storm water division invoices totaling \$1,828.88 for approval. Following a brief discussion about the stormwater division check register, a motion was made by Mr. Snowdon, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to pay the stormwater division invoices.

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DAMA Committee Report

Mr. Jenkins reported he had nothing to report this meeting.

Executive Director's Report

Mr. Keiper reported the GIS has been straightened out fairly well. Mr. Keiper reported the next phase is to do an analysis of the correct or best way to host the system as there are 23 alternatives to be chosen from. It would cost \$6,000 to \$8,000 to complete a study to determine the three best alternatives a motion was made by Mr. Snowden, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to engage T and M Associates to complete the analysis.

Engineer's Report

Mr. Berger reported he had nothing for this meeting.

Solicitor's Report

Attorney Jones reported there are no pending legal matters. Attorney Jones said he has discussed some things with Tom over the course of the last month.

Old Business

Mr. Keiper reported he sent the letters out regarding commercial versus residential and have received very little negative response. Some responders found they will save money using DAMA's service some recipients have not responded at all, follow up contact will be made. Mr. Keiper and Mr. Longfoot are estimating there will be 400 to 500 additional accounts.

Mr. Berger reported he spoke to the smoke test contractor and he is ready to begin as soon as the weather cooperates with some dryer weather. The contracts have been signed and delivered via UPS.

New Business

Mr. Keiper reported he had the resolution to replace the current credit card with a PLGIT Procurement Card (Pennsylvania Local Government Investment Trust). This card will offer better control and more benefits. After a brief discussion regarding the details of the PLGIT Procurement Card, a motion was made by Mr. Doughton, seconded by Mr. Barrett, and passed on a unanimous roll call vote to approve the resolution to procure a PLGIT Card.

Mr. Keiper reported that there are several projects we must complete as part of the Chesapeake Bay PRP. T and M Associates has proposed to do a feasibility study on 4 projects on municipality owned land at a cost not to exceed \$29,000 After a lengthy discussion regarding these projects, a motion was made by Mr. Carroll, seconded by Mr. Snowdon, and passed on a unanimous roll call vote for to proceed with this study.

Mr. Keiper reported that we need to evaluate the equalization tank pumps. We're proposing to replace one of the pumps with a larger one, so it can pump more and help with overflow. Mr. Keiper said it should be around the \$55,000.00 price range. Mr. Hann said it won't stop the overflow, but it will help the overflow. After a brief discussion, a motion was made my Mr. Snowdon, seconded by Mr. Carroll, and passed on a unanimous roll call vote to purchase a larger pump to assist in overflow situations.

Mr. Keiper gave a brief description of the sanitary sewer collection system. The system is mainly constructed of precast manholes with poured in place bases. They are subject to leaks mostly at the joints between sections and at the pipe connections. These leaks can be affectively repaired by using a chemical grout. The area from the cone section or top precast section to the manhole casting is typically constructed of brick to adjust the height of the manhole to the road surface. This area, often called the chimney, is subject to the freeze/thaw cycle as well as deterioration from constant traffic and is a source of inflow and infiltration. The Authority needs a method of more permanently repairing and sealing this area. One approach is a system that seals the area much the same as a point repair in a sewer line. The equipment and training for the system is approximately \$12,000. A motion by Mr. Jenkins, seconded by Mr. Barrett and passed on a unanimous roll call vote authorized the purchase of the equipment to make these repairs.

Mr. Keiper reported the truck being used by the solid waste division as a plow and maintenance truck was an old one no longer being used by the sewer department and is beyond its useful life. Mr. Keiper would like to replace the truck with another fitted with toolboxes, a lift gate, and a fuel tank for obtaining off road fuel. The cost is approximately \$50,000.00 for the new truck as described. The existing truck will be traded in on the new vehicle. A motion to purchase the new truck was made by Mr. Carroll, seconded by Mr. Jenkins, and passed on a unanimous roll call vote.

Mr. Keiper reported it takes over a year to purchase a new garbage truck. It is part of the long range plan to rotate the trucks on a scheduled basis so as to trade existing equipment while it still had some value and before extensive maintenance became necessary. After a brief discussion on which vehicle would be replaced and some minor details, a motion was made by Mr. Doughton, seconded by Mr. Jenkins, and passed on a unanimous roll call vote to order the new Mack Cab and Chassis with a garbage collection body.

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Supervisor's Report

Mr. Hann reported he had nothing to report for this meeting.

Mr. Longfoot reported he had 177 vehicles for the electronics recycling event held last month.

Mr. Mayka reported he met with several environmental organizations that all have the mission to do storm water projects in the Back Mountain area. Mr. Mayka reported he had a meeting with Bob Hughes from the Eastern Pennsylvania Coalition for Abandoned Mine Reclamation and John Levitsky from the Luzerne County Conservation District. Mr. Mayka reported he was trying to form an alliance with them and other associations in terms of the environmental and stormwater projects in the Back Mountain Area.

With no other business to come before the board the meeting was adjourned at 7:37 P.M.

Respectfully Submitted



**David Jenkins, Secretary
Dallas Area Municipal Authority**