



DALLAS AREA MUNICIPAL AUTHORITY

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MINUTES DALLAS AREA MUNICIPAL AUTHORITY August 13, 2020

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on August 11, 2020 at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Ryan Doughton, Brent Snowdon, and James Reino.

Other Officials present: Tom Keiper and Brent Berger of Quad Three Group.

On a motion by Mr. Carroll, seconded by Mr. Snowdon, and approved with all in favor of the July 9, 2020 Regular Meeting Minutes were approved as submitted.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$102,343.18 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Reino, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$66,607.41 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the stormwater division invoices totaling \$24,799.37 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Carroll, and passed on a unanimous roll call vote to pay the stormwater division invoices.

Mr. Snowdon discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.

DAMA Committee Report

Mr. Keiper reported Neil Harris, one of the Sewage Enforcement Officers, has resigned.

Mr. Keiper reported we need to make a motion to remove the Mandatory Retirement Age from the personnel policy. A motion was made by Mr. Reino, seconded by Mr. Doughton,

and passed on a unanimous roll call vote to change the Personnel Policy to have no Mandatory Retirement Age.

Executive Director's Report

Mr. Keiper reported we do not qualify for the Payroll Protection Program.

Mr. Keiper discussed the Illicit Discharge Detection and Elimination Program, which is part of the Storm Water Program.

Engineer's Report

Mr. Keiper reported the Manhole Rehabilitation project is ready to be bid after a few changes were made.

Mr. Keiper reported that another Equalization Tank can be built next to the existing one. The tank would have a 2.5-million-gallon capacity. The estimated cost of the tank is \$2,500,000 which includes upgrading the pumps for the tank and moving the force main

Mr. Keiper reported we found a company to do the home inspections, the price would be approximately \$100 per home.

Mr. Keiper reported our BMP's that Arro are working on are all in Kingston Township and were sent to the Luzerne County Conservation District.

Assistant Solicitor's Report

A meeting was held with management of Huntsville Country Club to resolve the property boundary issue. Surveyor, Glen Johnson is writing to deed to reflect the agreed to boundaries.

Mr. Keiper reported Yalick Farms does not want to dedicate the sewer even though they have an agreement.

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New Business

Mr. Keiper reported we have a proposal from T & M Associates to administer two storm water projects in Dallas Borough for \$14,500.00. A motion was made by Mr. Doughton, seconded by Mr. Snowdon, and passed on a unanimous roll call vote to approve the two projects for Dallas Borough.

Supervisor's Report

Mr. Keiper and Mr. Longfoot visited Northern Tier Recycling Facility to view different types of recycling trucks. Mr. Keiper reported the E-Recycling Event is scheduled for Saturday, August 22, 2020.

With no other business to come before the board the meeting was adjourned at 7:36 P.M.

Respectfully Submitted,



Ryan Doughton, Secretary
Dallas Area Municipal Authority