



**DALLAS AREA  
MUNICIPAL AUTHORITY**  
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**MINUTES  
DALLAS AREA MUNICIPAL AUTHORITY  
December 22, 2020**

**The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on December 22, 2020 at the DAMA Administration Building.**

**Board Members present: John Oliver, Tim Carroll, Ryan Doughton, and James Reino.**

**Other Officials Present: Tom Keiper and Attorney Jeff Malak.**

**On a motion by Mr. Reino, seconded by Mr. Carroll, and approved with all in favor of the November 12, 2020 Regular Meeting Minutes were approved as submitted.**

**Treasurer's Report**

**Mr. Keiper submitted the wastewater division invoices totaling \$496,431.30 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Carroll, seconded by Mr. Reino, and passed on a unanimous roll call vote to pay the wastewater division invoices.**

**Mr. Keiper submitted the solid waste division invoices totaling \$132,511.48 for approval. A motion was made by Mr. Reino, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the solid waste division invoices.**

**Mr. Keiper submitted the stormwater division invoices totaling \$23,073.48 for approval. A motion was made by Mr. Doughton, seconded by Mr. Carroll, and passed on a unanimous roll call vote to pay the stormwater division invoices.**

**Mr. Keiper discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.**

**Executive Director's Report**

**Mr. Keiper stated there will be a bond presentation at the next Board Meeting on January 14, 2021.**

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**Mr. Keiper reported he prepared timelines for the wastewater and solid waste projects. The wastewater timeline shows the deadlines some of which are dependent on DEP. Mr. Keiper discussed the solid waste timeline in detail.**

**Mr. Keiper reported we closed on the property on Route 118 on November 30 and clearing has begun. The property will be used to stage the solid waste operations while construction is underway.**

**Mr. Keiper stated that the sewer line on Route 309 near the culvert by Sago St. must be moved. During original construction PennDOT approved the sewer line going through the culvert but now the state wants it moved so the culvert can be repaired.**

#### **Engineer's Report**

**Mr. Keiper reported that the 537 Plan is complete. It has been advertised for 30 days and we got no response from it. It will be going to the planning commission and then out to the municipalities.**

#### **Assistant Solicitor's Report**

**Attorney Malak reported the letter of intent between Dallas Area Municipal Authority and Jackson Township finally resolved and signed by Mr. Oliver and it is now ready for the next phase.**

#### **Old Business**

**Mr. Keiper stated we discussed the tapping fee last month. A motion was made by Mr. Reino, seconded by Mr. Carroll, and passed on a unanimous roll call vote to approve the recommended tapping of \$2900. The fee is comprised of \$1,752 for collection , \$988 for conveyance and a \$160 inspection fee.**

**Mr. Keiper stated the wastewater budget would be \$4,164,142 which leaves our rates the same as \$110 per quarter/\$440 for the year. Jackson Township will be \$126 per quarter/\$504 for the year until their debt service is paid. It also includes the 6% wage increase which was agreed upon last year. A motion was made by Mr. Reino, seconded by Mr. Carroll, and passed on a unanimous roll call vote to approve the wastewater budget for 2021.**

**Mr. Keiper stated the solid waste budget would be \$2,135,300 which includes the 6% wage increase. It will increase the quarter bill to \$69 from the current amount of \$63 mainly because of the price of recycling. A motion was made by Mr. Reino, seconded by Mr.**

**Doughton, and passed on unanimous roll call vote to approve the solid waste budget for 2021.**

**Mr. Keiper stated the stormwater budget would be \$693,929 which is starting to pay of the debt service, but the rate will be staying the same at \$15 per quarter. A motion was made by Mr. Carroll, seconded by Mr. Doughton, and passed on a unanimous roll call vote to approve the stormwater budget for 2021.**

**New Business**

**Mr. Keiper received 2 more design proposals from Arro for B35 and B51 for stormwater. They will be taking existing basins and making them extended dry basins. A motion was made by Mr. Reino, seconded by Mr. Carroll, and passed on a unanimous roll call vote to move forward with the designs for B35 and B51 at \$24,000 each.**

**Mr. Keiper stated the date of the Reorganization meeting should be January 14, 2021. A motion was made by Mr. Carroll, seconded by Mr. Doughton, and passed on the unanimous roll call vote to have the Reorganization meeting on January 14, 2021.**

**Mr. Keiper discussed the SEO updates. Dallas Township had some changes to the proposal regarding DAMA being responsible for the records. The other municipalities are approving them as is. Mr. Keiper recommended appointing Steven Egenski as our SEO starting January 1, 2021. A motion was made by Mr. Reino, seconded by Mr. Carroll, and passed on a unanimous roll call vote to appoint Steven Egenski as SEO.**

**With no other business to come before the board the meeting was adjourned to an Executive Session at 7:31 P.M.**

**Respectfully Submitted,**



**Ryan Doughton, Secretary  
Dallas Area Municipal Authority**