



**DALLAS AREA
MUNICIPAL AUTHORITY**
101 MEMORIAL HIGHWAY
SHAVERTOWN, PA 18708-9603

PHONE: (570) 696-1133
FAX: (570) 696-2363
WEB: www.Damaonline.org
E-MAIL: office@damaonline.org

**MINUTES
DALLAS AREA MUNICIPAL AUTHORITY
February 11, 2021**

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on Thursday February 11, 2021 at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Brent Snowdon, James Reino and Ryan Doughton.

Other Officials present: Tom Keiper, Attorney Jeffrey Malak, DAMA Solicitor and Brent Berger of Quad Three Group.

On a motion by Mr. Carroll, seconded by Mr. Snowdon and approved with all in favor of the January 14, 2021 Reorganization and Regular Meeting minutes were approved as submitted.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$647,447.00 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$89,136.26 for approval. Following a brief discussion about the solid waste division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the stormwater division invoices totaling \$143,376.49 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Reino, and passed on a unanimous roll call vote to pay the stormwater division invoices.

Mr. Snowdon discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.

DAMA Committee Report

Personnel: Mr. Keiper asked for permission to hire Mark Shultz and David Wagner as full time loaders in the solid waste division, noting both had been interviewed by Mr. Reino, Ryan Longfoot, solid waste supervisor and himself. On a motion by Mr. Reino and a second by Mr. Mr. Carroll both were hired on a unanimous roll call vote.

Mr. Keiper presented a Corporate Resolution from FNCB granting Mr. Oliver, Mr. Snowdon, Mr. Carroll, and Mr. Reino authority to sign checks and various other documents with two signatures needed in all cases. On a Motion by Mr. Snowdon and a second by Mr. Doughton the resolution passed on a unanimous roll call vote and becomes a part of these minutes.

Engineers Report

Mr. Berger reported that he had met with PaDEP and they requested that DAMA withdraw the Act 537 Sewage Facilities Update as there were some procedural errors to be corrected, As some of the irregularities were with Dallas Borough, Mr. Keiper as Atty. Malak to facilitate their correction.

Solicitors Report

Attorney Malak presented a resolution defining the fee schedule for all of the services provided by DAMA, explaining that such a resolution was a requirement of the pending Municipal Bond. On a motion by Mr. Reino and a second by Mr. Snowdon and a unanimous roll call vote the resolution passed and becomes a part of these minutes. Attorney Malak also reported that he has been working with Mr. Mayka transferring BMPs to DAMA from various owners.

New Business

Mr. Keiper presented a proposal from Arro Consultants to provide engineering services to prepare bid documents, provide bid phase services and construction services for 12 BMPs at a price of \$52, 042. After a motion by Mr. Snowdon and a second by Mr. Carroll the proposal was accepted on a unanimous roll call vote.

Mr. Keiper presented a proposal from Arro Consultants to provide engineering design services for the conversion of an existing stormwater dry detention basin to extended dry detention basin at location B45 in the CBPRP at a cost of \$24,800. After a motion from Mr. Snowdon and a second by Mr. Reino the proposal accepted on a unanimous roll call voe.

Mr. Snowdon wanted to note the many years of service as Solicitor to DAMA of the late Attorney Ben Jones.

With No further business the meeting was adjourned at 7:15.

Respectfully Submitted,



Ryan Doughton, Secretary

Dallas Area Municipal Authority

DALLAS AREA MUNICIPAL AUTHORITY
RESOLUTION NO. 2 OF 2021

A RESOLUTION OF THE DALLAS AREA MUNICIPAL AUTHORITY ("Authority"), LUZERNE COUNTY, PENNSYLVANIA, SETTING SEWER RATES, SOLID WASTE RATES AND STORMWATER RATES TO BE CHARGED TO OWNERS OF PROPERTY AND/OR USERS OF SERVICES MAINTAINED AND OPERATED BY THE AUTHORITY

WHEREAS, the Authority is a municipality authority incorporated pursuant to and is existing under and governed by the provisions of the municipal Authorities Act of the Commonwealth of Pennsylvania, 53 Pa.C.S. §5601, *et seq*; and

WHEREAS, the Authority maintains and operates a sewer system, a recycling and solid waste disposal system and a stormwater system; and

WHEREAS, the Authority desires to set fees by Resolution for sewer, solid waste and stormwater services.

NOW THEREFORE, BE IT RESOLVED AND ENACTED that the following fee schedule is hereby adopted and this Resolution shall replace all prior fee Resolutions.

1. RATES FOR SEWER SERVICES

Residential	\$440.00/year/EDU
Residential/Jackson	\$504.00/year/EDU
Metered	\$6.04/1000 gallon
Tapping Fee	Collection \$1,752.00/EDU
	Conveyance \$988.00/EDU
	Inspection \$160.00/Hook-up

2. RATES FOR SOLID WASTE SERVICES

Solid Waste	\$276.00/year/EDU
Extra Bag Stickers	\$3.00/Bag
Bulk Item	\$20.00/Bag
White Goods (Appliances)	\$42.00/Item

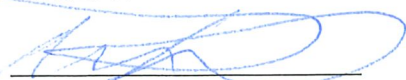
3. RATES FOR STORMWATER SERVICES

Stormwater	\$60.00/year/ERU
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*For commercial properties, an ERU is considered 3700sq. ft. of impervious surface

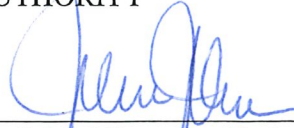
THIS RESOLUTION is duly adopted by the Authority this 11th day of February, 2021, which was duly convened in accordance with the law and shall become effective immediately.

ATTEST:



Ryan T. Doughton, Secretary

DALLAS AREA MUNICIPAL
AUTHORITY



By: John Oliver, Jr., Chairman

Corporate Authorization Resolution

FNCB Bank
100 S Blakely St
Dunmore, PA 18512
Phone - 877-879-3622
Branch - 1011

By: Dallas Area Municipal Authority


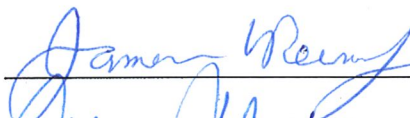
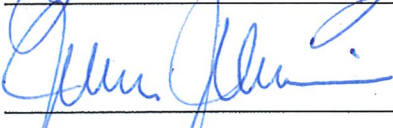
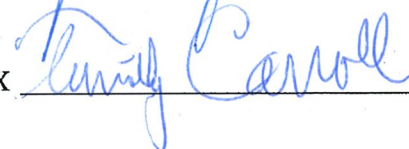
101 Memorial Highway
Shavertown, PA 18708-7703

Referred to in this document as "Financial Institution"

Referred to in this document as "Corporation"

I, **Ryan Doughton**, certify that I am Secretary (clerk) of the above named corporation organized under the laws of _____, Federal Employer I.D. Number **23-1746641**, engaged in business under the trade name of _____, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Board of Directors of the Corporation duly and properly called and held on *(date)*. These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

Agents. Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature		Facsimile Signature <i>(if used)</i>		
A. <u>BRENT SNOWDON</u>	X		X	_____	_____
B. <u>JAMES V. REINO</u>	X		X	_____	_____
C. <u>JOHN OLIVER</u>	X		X	_____	_____
D. <u>TIMOTHY CARROLL</u>	X		X	_____	_____
E. _____	X	_____	X	_____	_____
F. _____	X	_____	X	_____	_____

Powers Granted. (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
<u>ABCD</u>	(1) Exercise all of the powers listed in this resolution.	<u>2</u>
_____	(2) Open any deposit or share account(s) in the name of the Corporation.	_____
_____	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	_____
_____	(4) Borrow money on behalf and in the name of the Corporation, sign, execute and deliver promissory notes or other evidences of indebtedness.	_____
_____	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Corporation as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	_____
_____	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	_____
_____	(7) Other:	_____

Limitations on Powers. The following are the Corporation's express limitations on the powers granted under this resolution.

Resolutions

The Corporation named on this resolution resolves that,

- (1) The Financial Institution is designated as a depository for the funds of the Corporation and to provide other financial accommodations indicated in this resolution.
- (2) This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by the Financial Institution. Any and all prior resolutions adopted by the Board of Directors of the Corporation and certified to the Financial Institution as governing the operation of this corporation's account(s), are in full force and effect, until the Financial Institution receives and acknowledges an express written notice of its revocation, modification or replacement. Any revocation, modification or replacement of a resolution must be accompanied by documentation, satisfactory to the Financial Institution, establishing the authority for the changes.
- (3) The signature of an Agent on this resolution is conclusive evidence of their authority to act on behalf of the Corporation. Any Agent, so long as they act in a representative capacity as an Agent of the Corporation, is authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the powers indicated on page one, from time to time with the Financial Institution, subject to any restrictions on this resolution or otherwise agreed to in writing.

- (4) All transactions, if any, with respect to any deposits, withdrawals, rediscounts and borrowings by or on behalf of the Corporation with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (5) The Corporation agrees to the terms and conditions of any account agreement, properly opened by any Agent of the Corporation. The Corporation authorizes the Financial Institution, at any time, to charge the Corporation for all checks, drafts, or other orders, for the payment of money, that are drawn on the Financial Institution, so long as they contain the required number of signatures for this purpose.
- (6) The Corporation acknowledges and agrees that the Financial Institution may furnish at its discretion automated access devices to Agents of the Corporation to facilitate those powers authorized by this resolution or other resolutions in effect at the time of issuance. The term "automated access device" includes, but is not limited to, credit cards, automated teller machines (ATM), and debit cards.
- (7) The Corporation acknowledges and agrees that the Financial Institution may rely on alternative signature and verification codes issued to or obtained from the Agent named on this resolution. The term "alternative signature and verification codes" includes, but is not limited to, facsimile signatures on file with the Financial Institution, personal identification numbers (PIN), and digital signatures. If a facsimile signature specimen has been provided on this resolution, (or that are filed separately by the Corporation with the Financial Institution from time to time) the Financial Institution is authorized to treat the facsimile signature as the signature of the Agent(s) regardless of by whom or by what means the facsimile signature may have been affixed so long as it resembles the facsimile signature specimen on file. The Corporation authorizes each Agent to have custody of the Corporation's private key used to create a digital signature and to request issuance of a certificate listing the corresponding public key. The Financial Institution shall have no responsibility or liability for unauthorized use of alternative signature and verification codes unless otherwise agreed in writing.

Pennsylvania. The designation of an Agent does not create a power of attorney; therefore, Agents are not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code) unless the agency was created by a separate power of attorney. Any provision that assigns Financial Institution rights to act on behalf of any person or entity is not subject to the provisions of 20 Pa.C.S.A. Section 5601 et seq. (Chapter 56; Decedents, Estates and Fiduciaries Code).

