



# DALLAS AREA MUNICIPAL AUTHORITY

101 MEMORIAL HIGHWAY  
SHAVERTOWN, PA 18708-9603

PHONE: (570) 696-1133

FAX: (570) 696-2363

WEB: [www.Damaonline.org](http://www.Damaonline.org)

E-MAIL: [office@damaonline.org](mailto:office@damaonline.org)

## MINUTES DALLAS AREA MUNICIPAL AUTHORITY May 15, 2020

The Regular Board meeting of the Dallas Area Municipal Authority was held at 2:00 P.M. on May 15, 2020 via teleconference.

Board Members present: John Oliver, Tim Carroll, Ryan Doughton, Jeff Barrett, and James Reino.

Other Officials present: Tom Keiper, Susan Lee, Attorney Jeff Malak, DAMA Assistant Solicitor, and Attorney Benjamin R. Jones, III, DAMA Solicitor.

On a motion by Mr. Barrett, seconded by Mr. Doughton and approved with all in favor of the March 12, 2020 Regular Meeting minutes were approved as submitted.

### Treasurer's Report

Mr. Oliver submitted the wastewater division invoices totaling \$133,524.62 for the month of April for approval. Mr. Oliver submitted the wastewater division invoices totaling \$661,874.33 for the month of May for approval. A motion was made by Mr. Barrett, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the wastewater division invoices for April and May.

Mr. Oliver submitted the solid waste division invoices totaling \$54,587.51 for the month of April for approval. Mr. Oliver submitted the solid waste division invoices totaling \$66,220.62 for the month of May for approval. A motion was made by Mr. Doughton, seconded by Mr. Reino, and passed on a unanimous roll call vote to pay the solid waste division invoices for April and May.

Mr. Oliver submitted the stormwater division invoices totaling \$1,264.29 for the month of April for approval. Mr. Oliver submitted the stormwater division invoices totaling \$48,190.72 for the month of May for approval. A motion was made by Mr. Reino, seconded by Mr. Barrett, and passed on a unanimous roll call vote to pay the stormwater division invoices for April and May.

Mr. Oliver discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.

**DAMA Committee Report**

**Mr. Barrett stated he did a telephone interview with Edward Pavinski and recommends we hire him from a part-time loader to a full-time loader. A motion was made by Mr. Carroll, seconded by Mr. Doughton, and passed on a unanimous roll call vote to hire Edward Pavinski as a full-time loader.**

**A motion was made by Mr. Reino, seconded by Mr. Barrett, and passed on a unanimous roll call vote to approve the Covid 19 Policy and Protocol.**

**Executive Director's Report**

**Mr. Keiper reported he needed a motion to approve the Emergency Resolution for having the board meetings via teleconference. A motion was made by Mr. Carroll, seconded by Mr. Reino, and passed on a unanimous roll call vote to approve the Emergency Resolution.**

**Assistant Solicitor's Report**

**Attorney Malek reported the governor has extended the stay order so Dallas Area Municipal Authority cannot do foreclosures, collection efforts or lien proceedings during the Covid Pandemic.**

**Attorney Malek discussed the Act 15 of 2020 which allows us to continue meeting via teleconference if our member municipalities still have in effect the emergency declarations.**

**Attorney Malek discussed the Lehman Township Property dispute about 1 acre between Huntsville Golf Club and our property on State Route 118. He stated he and Mr. Keiper and will be meeting with Glenn Johnson, a surveyor, to discuss rectifying the discrepancy**

**Attorney Malek discussed the Property on 309 where we would like to put a sign as he found the owner information to get the process started.**

**New Business**

**Mr. Keiper discussed the engineering proposal from Mackin Engineering to prepare a Manhole Rehabilitation project which cost \$6,500.00. A motion was made by Mr. Doughton, seconded by Mr. Reino, and passed on a unanimous roll call vote to approve the proposal.**

**Mr. Keiper discussed a proposal from Mackin Engineering for a feasibility study to increase flow equalization capacity and increase the pump capacity for \$6,000.00. A motion was made by Mr. Reino, seconded by Mr. Barrett, and passed on a unanimous roll call to to approve the amount to do the feasibility study.**

Mr. Keiper discussed the Stormwater BMP's design proposal from ARRO Engineering to design 5 BMPs. Each BMP would be about \$22,000.00-24,000.00. A motion was made by Mr. Barrett, seconded by Mr. Carroll, and passed on a unanimous roll call vote to approve the BMP Proposal.

Mr. Keiper discussed the Late Fee Forgiveness for the 2<sup>nd</sup> quarter because of the pandemic. A motion was made by Mr. Reino, seconded by Mr. Doughton, and passed on a unanimous roll call vote to approve the Late Fee Forgiveness for the 2<sup>nd</sup> quarter of 2020.

Supervisor's Report

Mr. Keiper reported Mr. Longfoot was having the shredding event on May 16, 2020.

Mr. Keiper reported that Mr. Hann had been in contact with a company that specializes in various ways of addressing Inflow and Infiltration. The firm offers a home inspection service to look for illegal connections. A meeting will be arranged when conditions allow.

With no other business to come before the board meeting was adjourned at 2:40 P.M.

Respectfully Submitted,



Ryan Doughton, Secretary  
Dallas Area Municipal Authority