



**DALLAS AREA
MUNICIPAL AUTHORITY**
101 MEMORIAL HIGHWAY
SHAVERTOWN, PA 18708-9603

PHONE: (570) 696-1133
FAX: (570) 696-2363
WEB: www.Damaonline.org
E-MAIL: office@damaonline.org

**MINUTES
DALLAS AREA MUNICIPAL AUTHORITY
May 11, 2023**

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on Thursday, May 11, 2023, at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Ryan Doughton, Brent Snowdon, and James Reino.

Other Officials present: Tom Keiper and Attorney Jeffrey Malak, DAMA Solicitor.

On a motion made by Mr. Snowdon, seconded by Mr. Reino, and approved with all in favor of the April 9, 2023, Regular Meeting Minutes were approved as submitted.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$583,877.37 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$85,239.87 for approval. Following a brief discussion about the solid waste division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the stormwater division invoices totaling \$3,242.03 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Reino, and passed on a majority roll call vote to pay the stormwater division invoices. Mr. Doughton abstained from voting as his brother works for a company getting paid.

Mr. Snowdon submitted the WWA 18 Requisition totaling \$69,448.68 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Carroll, and passed on a unanimous roll call vote to approve the WWA 18 Requisition.

Mr. Snowdon submitted the MSW 5 Requisition totaling \$355,531.50 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Carroll, and passed on a unanimous roll call vote to approve the MSW 5 Requisition.

Mr. Snowdon discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.

Executive Director's Report

Mr. Keiper reported the EQ Tank Pump Station update has been started. They are working on the electrical while waiting for UGI to place new transformer and connect power.

Mr. Keiper reported the Route 118 Site is progressing well. They are pouring the foundation and footers. They are on schedule for this project.

Mr. Keiper reported Dallas Borough approved the updated hardship discount amount. The letters have been sent out to the residents who have requested it or have received the discount before.

Engineer's Report

Mr. Keiper reported that Larson Design Group should be here next week to start the survey for the EQ tank.

Old Business

Mr. Keiper reported that we discussed doing a Change Order #1 for Cavanaugh in the amount of \$74,980.00 for the variable frequency controllers. A motion was made by Mr. Reino, seconded by Mr. Carroll, and passed on a unanimous roll call vote to approve the Change Order #1 for Cavanaugh.

New Business

Mr. Keiper reported that we need to do a Change Order #2 for Cavanaugh in the amount of \$5,175.00 for the transducers. A motion was made by Mr. Carroll, seconded by Mr. Doughton, and passed on a unanimous roll call vote approving the Change Order # 2.

Supervisor's Reports

Mr. Keiper reported that the paper shred event will be held on Saturday, June 3, 2023. At the 118 site.

Mr. Keiper reported that the Household Hazardous Waste Disposal will be held on Saturday, June 10, 2023 at the wastewater site.

With no other business to come before the board the meeting was adjourned at 7:19 PM to an executive session.

Respectfully submitted,



Ryan Doughton, Secretary
Dallas Area Municipal Authority