



**DALLAS AREA
MUNICIPAL AUTHORITY**
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**MINUTES
DALLAS AREA MUNICIPAL AUTHORITY
October 12, 2023**

The Regular Board meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on Thursday, October 12, 2023, at the DAMA Administration Building.

Board Members present: John Oliver, Tim Carroll, Ryan Doughton, Brent Snowdon, James Reino, and Chester Mozloom.

Other Officials present: Tom Keiper, and Attorney Jeffrey Malak, DAMA Solicitor.

On a motion made by Mr. Carroll, seconded by Mr. Doughton, and approved with majority roll call vote in favor of the September 4, 2023, Regular Meeting Minutes were approved as submitted. Mr. Mozloom abstained from voting as he was not here for the previous meeting.

Treasurer's Report

Mr. Snowdon submitted the wastewater division invoices totaling \$155,691.41 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Reino, and passed on a unanimous roll call vote to pay the wastewater division invoices.

Mr. Snowdon submitted the solid waste division invoices totaling \$62,544.91 for approval. Following a brief discussion about the solid waste division check registers, a motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to pay the solid waste division invoices.

Mr. Snowdon submitted the stormwater division invoices totaling \$7,829.00 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Carroll, and passed on a majority roll call vote to pay the stormwater division invoices. Mr. Doughton abstained from voting as his brother works for a company getting paid.

Mr. Snowdon submitted the MSW 10 Requisition totaling \$298,085.28 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Doughton, and passed on a unanimous roll call vote to approve the MSW 10 Requisition.

Mr. Snowdon submitted the WWB Requisition totaling \$130.00 for approval. A motion was made by Mr. Snowdon, seconded by Mr. Reino, and passed on a unanimous roll call vote to approve the WWB Requisition.

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Mr. Snowdon discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.

DAMA Committee Report

Mr. Reino recommended that we hire Mr. Frank Dominick as Wastewater Supervisor. A motion was made by Mr. Reino, seconded by Mr. Doughton, and passed on a majority roll call vote to hire Mr. Frank Dominick as Wastewater Supervisor. Mr. Snowdon abstained from voting as he was not in attendance at the interview.

Executive Director's Report

Mr. Keiper reported that our vacuum truck is leaking, we can't get parts for it, and they are a year out for a new one. A new truck is about \$540,000 to \$560,000 so we can add that to the price for the new tank.

Mr. Keiper reported that he had a conversation with DEP yesterday. The call did not go well, and our attorney will contact their attorney.

Engineer's Report

Mr. Keiper reported that we need a \$200,000 Change Order for Cavanaugh for a new generator instead of having 2 or 3 generators. A motion was made by Mr. Carroll, seconded by Mr. Reino, and passed on a unanimous roll call vote to approve the Cavanaugh Change Order request.

Solicitor's Report

Attorney Malak reported that we are filing municipal liens. He stated that Country Club Apartments is in arrears of over \$180,000 and he has been in contact with their attorney, and they will be on the February Sheriff Sale listing.

New Business

Mr. Snowdon reported that the process with Frank has shown us that we should standardize how we advertise on how we hire people.

Mr. Snowdon reported that he feels that we should have Creative Benefits to come in and talk to Mr. Keiper regarding HR and Insurance. Any body in our company can go and talk to them.

With no other business to come before the board the meeting was adjourned at 7:22 PM to an executive session.

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Respectfully submitted,

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke at the bottom.

Ryan Doughton, Secretary
Dallas Area Municipal Authority