



**DALLAS AREA
MUNICIPAL AUTHORITY**
101 MEMORIAL HIGHWAY
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**DALLAS AREA MUNICIPAL AUTHORITY
REGULAR PUBLIC MEETING**

May 8, 2025

-AGENDA-

ROLL CALL

James Reino, Vice Chairman
Chester Mozloom, Treasurer
Ryan Doughton, Secretary
Mark Van Etten Asst. Treasurer
Tim Carroll, Asst. Secretary
Brent Snowdon, Chairman

Municipal Appointment Expires:

12 / 31 / 2025
12 / 31 / 2028
12 / 31 / 2027
12 / 31 / 2028
12 / 31 / 2028
12 / 31 / 2025

Attorney Jeffrey Malak, Solicitor

DAMA BOARD EXECUTIVE SESSION NOTIFICATIONS

Board Representatives Reino, Mozloom and Snowdon meet with town representatives from Kingston Township, Dallas Borough, Dallas Township, & Lehman Township for an informational session on April 24, 2025, in the Kingston Township Boardroom, to discuss information concerning the Commonwealth of Pennsylvania vs. DAMA, No. 750 of 2023, and associated potential legal matters. No votes were taken.

PUBLIC COMMENTS

The Board of Directors will now accept public comments on non-agenda items. Please come to the table, state your name and address for the record and express your comments within the allotted five (5) minute time frame.

APPROVAL OF MINUTES

Roll Call Vote

MOTION

SECOND

Approval of Minutes, April 10, 2025

TREASURER REPORT:

<u>APPROVAL OF BILLS</u>	Roll Call Vote	<u>MOTION</u>	<u>SECOND</u>
Wastewater Division Invoices	\$ 734,913.86		
Solid Waste Division Invoices	\$ 40,103.12		
Storm Water Division Invoices	\$ 1,517.67		
Solid Waste Requisition MSW 25	\$ 8,795.85 tabled		
Solid Waste Requisition MSW 26	\$ 9,112.50 tabled		
Solid Waste Requisition MSW 27	\$ 269,674.92 tabled		
Solid Waste Requisition MSW 28	\$ 3,449.00		

DAMA Account Information:

See specific account information included in meeting handouts for additional details.

DAMA Bank Account Balances
DAMA Budget vs Actual Statement

DAMA COMMITTEE REPORTS

None

DEPARTMENT MANAGERS REPORTS

Waste Water Manager Report

Solid Waste Manager Report

The shred event is scheduled for May 31st.

Discussion on reimbursement for employee for CDL license

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Discussion on time to interview two candidates (new hires) and Logan Nice (current employee) for full-time position.

Storm Water Manager Report

CutRite Lawn Service estimate approval

Review of Chesapeake Bay Pollutant Reduction Plan

Professional Service Agreement with ARRO Consulting Inc. for MS4 Project 11138.11, Hemlock Street PSA.

Hiring Pete Chupka part time

EXECUTIVE DIRECTOR'S REPORT

Roll Call Vote

MOTION

SECOND

Managerial Meetings – Weekly meetings continue.

Development of Organizational, Procedural, and Operational Manuals continue, Operational Critical Events Calander, updating of Capital and Operational Equipment Inventory continues. Draft copies have been made available to all Board Members.

I & I investigation by video of all water crossings on the system continues. Multiple leak areas have been detected and are scheduled for pipe lining. Second camera software license cost has been negotiated down to \$14,000 from \$40,000. Need Motion to approve purchasing the second license.

The management team is making every effort to provide DEP with all information concerning I & I situations, on a weekly basis, as rain events occur.

The management team has met with Quad 3 Group Inc. (Quad 3) and reviewed system meter data and is preparing a meter plan to propose to DEP for approval.

The management team met with State Representative Brenda Pugh and management personnel from Wyoming Valley Sanitary Authority to discuss future common ground

Regular Public Meeting May 8, 2025

issues involving both organizations, and the potential areas where the organizations could collaborate.

Discussion on purchasing recycling bins and if we will start to charge customers.

ENGINEER’S REPORT

Quad 3 Group

Solicitor’s Report

Present disposition of Collection Process.

Pending Legal Matters Status: Country Club Apartments
 Yalick Farms

Discussion on adding a time extension fee to the sewer hook-up process.

<u>OLD OR UNFINISHED BUSINESS</u>	<u>Roll Call Vote</u>	<u>MOTION</u>	<u>SECOND</u>
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Discussion on approving a Professional Service Agreement with ARRO Consulting Inc. for MS4 Project 11138.14 in the amount of \$26,230.00, which was previously tabled. A motion is needed to enter into an agreement with ARRO Consulting.

Discussion on change order submitted by North End Electric Inc, for additional work required for the backup generator, and conduit and wiring for the water tank level sensor. MS Consultants, inc. recommends the approval of the change-order in the amount of \$9,126.00.

<u>NEW BUSINESS</u>	<u>Roll Call Vote</u>	<u>MOTION</u>	<u>SECOND</u>
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ADJOURNMENT

TIME: _____