



**DALLAS AREA
MUNICIPAL AUTHORITY**
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MINUTES
DALLAS AREA MUNICIPAL AUTHORITY
May 13, 2025

The Regular monthly meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on Tuesday, May 13, 2025, at the DAMA Administration Building.

Board Members present: Brent Snowdon, James Reino, Chester Mozloom, Ryan Doughton, Tim Carroll and Mark Van Etten.

Other Officials present: Susan Lee, Tom Mayka, Ryan Longfoot, Frank Dominick, Brent Berger of Quad Three Group, and Attorney Jeffrey Malak, DAMA Solicitor.

Mr. Snowdon announced a DAMA Board Executive Session was held with member towns. The DAMA Board Representatives Mr. Reino, Mr. Mozloom and Mr. Snowdon met with town representatives from Kingston Township, Dallas Borough, Dallas Township & Lehman Township for an informational session on April 24, 2025, in the Kingston Township Boardroom, to discuss information concerning Commonwealth of Pennsylvania vs. DAMA, No. 750 of 2023, and associated potential legal matters. No votes were taken.

Mr. Snowdon opened the meeting with an attendance-roll call. There were two individuals in the audience, Paul Ungvasky and Sarah Robacker both of Harvey's Lake, PA. No public comments.

A motion was made by Mr. Doughton to accept the April 10, 2025, Regular Meeting Minutes as submitted; the motion was seconded by Mr. Carroll. The motion was approved in favor on a 6-0 vote.

Treasurer's Report

Mr. Mozloom submitted the wastewater division invoices totaling \$734,913.86 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Mozloom to pay the wastewater division check-register as presented; the motion was seconded by Mr. Van Etten. On a 6-0 unanimous roll call vote, the motion to pay the wastewater division invoices was approved.

Mr. Mozloom submitted the solid waste division invoices totaling \$40,103.12 for approval. Following a brief discussion about the solid waste division check registers, a motion was made by Mr. Mozloom to pay the solid waste division check register as presented; seconded by Mr. Doughton. On a 6-0 unanimous roll call vote, the motion to pay the solid waste division invoices was approved.

Mr. Mozloom submitted the storm water division invoices totaling \$1,517.67 for approval. A motion was made by Mr. Mozloom to pay the storm water division check register as presented; seconded by Mr. Reino. On a 6-0 unanimous roll call vote, the motion to pay the storm water division invoices was approved.

Mr. Mozloom submitted Solidwaste Requisition MSW 25 totaling \$8,795.85 for approval. Following a brief discussion, a motion "to table" was made by Mr. Mozloom, seconded by Mr. Carroll. On a 6-0 vote unanimous vote the motion passed, and payment of this Requisition was tabled.

Mr. Mozloom submitted Solidwaste Requisition MSW 26 totaling \$9,112.50 for approval. Following a brief discussion, a motion "to table" was made by Mr. Mozloom, seconded by Mr. Carroll. On a 6-0 vote unanimous vote the motion passed, and payment of this Requisition was tabled.

Mr. Mozloom submitted Solidwaste Requisition MSW 27 totaling \$269,674.92 for approval. Following a brief discussion, a motion "to table" was made by Mr. Mozloom, seconded by Mr. Carroll. On a 6-0 vote unanimous vote the motion passed, and payment of this Requisition was tabled.

Mr. Mozloom submitted Solidwaste Requisition MSW 28 totaling \$3,449.00 for approval. Following a brief discussion, a motion "to table" was made by Mr. Mozloom, seconded by Mr. Carroll. On a 6-0 vote unanimous vote the motion passed, and payment of this Requisition was tabled.

Following a brief discussion, a motion was made by Mr. Van Etten; seconded by Mr. Mozloom. On a 6-0 unanimous vote to have our solicitor contact the bonding agencies and notify the correct parties that we intend to enforce liquidated damages and bonding companies to finish the project.

DEPARTMENT MANAGERS REPORTS

Mr. Dominick reported we did overflow this weekend. Everything worked as it should, and the tank was filled. He also noted that Harvey's Lake flow rate was well over their contractual limit.

Mr. Dominick reported we have about 4,500 feet of liner left, that will last a few months so we will need to purchase more around August or September that will cost about \$95,000.00.

Mr. Longfoot reported he was looking for approval to hold the Community Shred Event on May 31, 2025.

Mr. Longfoot wanted to discuss reimbursement for his employee for CDL license that went out and took his CDL test on his own. It was stated that they need the policy given to Attorney Malak for review.

Mr. Longfoot reported he wanted to hire Logan Nace as a full-time loader. A motion was made by Mr. Mozloom, seconded by Mr. Doughton. On a 6-0 unanimous vote the motion was passed to hire Logan Nace for full-time loader position.

Mr. Mayka reported he was looking to get approval for the Cut-Rite Lawn Services estimate. They help by cutting the grass at 4 properties. The services are \$85 a cut. Cut-Rite Lawn Services were approved.

Mr. Mayka reported the amended Chesapeake Bay Pollutant Reduction Plan reduced the 300,000-pound sediment removal obligation to 190,000-pound sediment removal obligation per year. Mr. Mayka stated that the existing BMP's we have retrofitted or constructed and that we are maintaining currently, we are getting 99,504 pounds per year which is 48% of the 190,000 pounds per year that we need to do. We will put the amended plan will need to go out for a 30-day comment period. A motion was made by Mr. Mozloom to put SR21 Overbrook Rd project out for bidding services only, seconded by Mr. Doughton. On a 6-0 unanimous vote the motion was passed.

Mr. Mayka requested to hire Pete Chupka as a seasonal part-time employee to help with MS4. A motion to hire was made by Mr. Reino, seconded by Mr. Mozloom. The motion passed on a 6-0 unanimous vote to hire Pete Chupka as a seasonal part-time employee for MS4.

EXECUTIVE DIRECTOR'S REPORT

Mr. Reino reported they continue to have weekly manager meetings and getting things organized.

Mr. Reino stated the I & I Investigation by video of all water crossings on the system continues. Multiple leak areas have been detected and are scheduled for pipe lining. The second camera software license cost has been negotiated down to \$14,000 from \$40,000. A motion was made by Mr. Mozloom to approve purchasing the second license; seconded by Mr. Van Etten. The motion passed on a 6-0 unanimous vote.

Mr. Reino reported the management team has met with Quad 3 Group and reviewed the system meter data and are preparing a meter plan to propose to DEP for approval.

Mr. Reino reported the management team met with State Representative Brenda Pugh and management personnel from Wyoming Valley Sanitary Authority to discuss future common ground issues involving both organizations and the potential areas where the organizations could collaborate.

Mr. Reino reported the no one has a signed copy of the Harvey's Lake Agreement. We will need to reproduce it, update it and get it signed.

Mr. Reino reported we need to purchase Recycling Bins. We will start charging customers for the bins when they come in for them.

SOLICITOR REPORT

Attorney Malak reported that Country Club Apartments is now Terretino Properties, Inc. Terretino refuses to pay for trash removal. In their last correspondence from October 23, 2024, the regional supervisor stated, "They are not using your service, so they are not paying". Mr. Reino would like

to get this moving again, so Attorney Malak suggests writing another correspondence to her and stating if an agreement isn't reached, DAMA will pursue legal action to enforce our rights to collect the trash proceeds.

Attorney Malak reported that Yalick Farms has previously stated they didn't use our services, so they don't have to pay for it. They did offer in 2022 to pay 25% of the fees that are owed. Attorney Malak stated Mr. Reino feels 40% is a fair number to start negotiations about what is owed to DAMA. Attorney Malak will reach out to Jay Naparlo's attorney to find out if we need to work with him or Jay Naparlo himself.

Mr. Reino discussed adding a time extension fee to the sewer hook-up process, meaning after the 180 days are over, they would pay \$100 a month for each month for a maximum of 1 year to keep the permit valid.

OLD BUSINESS

Mr. Snowdon discussed the Change Order submitted by North End Electric for additional work for the backup generator, and conduit and wiring for the water tank level sensor. Following a brief discussion, a motion "to table" was made by Mr. Doughton, seconded by Mr. Reino. On a 6-0 vote unanimous vote the motion passed, and the change order by North End Electric was tabled.

A motion to adjourn the meeting was made by Mr. Doughton, seconded by Mr. Mozloom at 8:30 P.M. Motion was unanimously approved.

Respectfully submitted,



Ryan Doughton, Secretary
Dallas Area Municipal Authority