



DALLAS AREA MUNICIPAL AUTHORITY

101 MEMORIAL HIGHWAY
SHAVERTOWN, PA 18708-9603

PHONE: (570) 696-1133

FAX: (570) 696-2363

WEB: www.Damaonline.org

E-MAIL: office@damaonline.org

MINUTES DALLAS AREA MUNICIPAL AUTHORITY August 14, 2025

The Regular monthly meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on Thursday, August 14, 2025, at the DAMA Administration Building.

Board Members present: Brent Snowdon, James Reino, Chester Mozloom, Tim Carroll and Mark Van Etten. Ryan Doughton was absent.

Other Officials present: Susan Lee, Chad Derhammer, William Wagner, Nicholas Wood, Tom Mayka, Brent Berger, DAMA Engineer, and Attorney Jeffrey Malak, DAMA Solicitor.

Mr. Snowdon opened the meeting with an attendance-roll call. There were a significant amount of public present including: Fern Leard, KT Supervisor, Kim Rose, KT Manager Fred Rosencrans, and Tracey Carr, Dallas Borough Manager.

A motion was made by Mr. Carroll to accept the July 10, 2025, Regular Meeting Minutes as submitted; the motion was seconded by Mr. Mozloom. The motion was approved in favor on a 5-0 vote.

Treasurer's Report

Mr. Mozloom submitted the wastewater division invoices totaling \$740,901.65 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Mozloom to pay the wastewater division check-register as presented; the motion was seconded by Mr. Reino. On a 5-0 unanimous roll call vote, the motion to pay the wastewater division invoices was approved.

Mr. Mozloom submitted the solid waste division invoices totaling \$69,209.49 for approval. Following a brief discussion about the solid waste division check registers, a motion was made by Mr. Mozloom to pay the solid waste division check register as presented; seconded by Mr. Carroll. On a 5-0 unanimous roll call vote, the motion to pay the solid waste division invoices was approved.

Mr. Mozloom submitted the storm water division invoices totaling \$3,525.72 for approval. A motion was made by Mr. Van Etten to pay the storm water division check register as presented minus the ARRO Consulting, Inc seconded by Mr. Mozloom. On a 5-0 unanimous roll call vote, the motion to pay the storm water division invoices was approved.

Mr. Mozloom submitted two Quad3 invoices totaling \$7,810.00 for approval. A motion was made by Mr. Mozloom to pay the Quad3 invoices as presented; seconded by Mr. Reino. On a 5-0 roll call vote, the motion to pay the Quad3 invoices were approved.

Mr. Mozloom discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.

Mr. Mozloom made a motion to do an RFP for banking relationships to consider interest rates; the motion was seconded by Mr. Van Etten. On a 5-0 unanimous roll call vote, the motion was approved.

DEPARTMENT MANAGERS REPORTS

Mr. Derhammer reported they had no overflows, are still doing liners and rehabbing manholes, and televising lines. Reported that the furnace truck used in lining was repaired. Mr. Berger reported the metering program will start in the next 2 weeks. They have finalized the meter locations. We will have 41 meters plus the 2 pump station meters for monitoring. The plan is to monitor the meters for 6 months. The meter monitoring program will start by September 1, 2025.

Mr. Wagner reported they are working on getting the internet into the administrative 118 building.

Mr. Mayka reported DEP held a series of five-year audit (2020-2024) reviews with Dallas Borough, Dallas Township and Kingston Township to discuss the accomplishment status by DAMA in implementing the MS4 program. DEP suggested a joint meeting with town officials and DEP, similar to the previously held storm water review meeting.

Mr. Mayka reported the final reports for the three municipalities were submitted. Tom will have a copy so everyone can review it before the next board meeting.

Mr. Mayka reported that Project P37 Overbrook Rd went out for bid and B.T. Adams were the lowest responsible bidder. ARRO did vet them and recommended them for the project.

Mr. Mayka reported the Professional Service Agreement from Arro in the amount of \$18,495.00 for the Overbrook project was available for review. Mr. Snowdon stated that the agreement needs to go to Atty Malak for review before the Board of Directors vote on it.

EXECUTIVE DIRECTOR'S REPORT

Mr. Reino reported Mr. Van Etten, Mr. Berger, Atty Malak and himself held a video meeting with MS Consultants and their legal Counsel concerning the 118 job site in an attempt to finalize work that needed done to receive an occupancy certificate. Mr. Van Etten and Brent Berger walked the site with the Code Enforcement officials as to what needs to be done to complete the project. He spoke to them about modifying the fire pumphouse and see if there is an alternate construction completion plan to get inspector approval. We now have a good understanding of everything that needs to be completed at the 118 site.

Following the call with MS Consultants, they did present a potential resolution where they would contribute to some of the overage costs of what it would cost to get it finished. MS Consultants did send us a list of everything we need to get the occupancy permit. Mr. Van Etten reported he is

prepared to go through the list to make recommendations of what we should do. Mr. Van Etten spoke to Charlie from MS Consultants about their proposal and informed him that the amount presented to DAMA was insufficient. The amount was \$32,000.00 of an estimated \$60,000.00 to build the new pumphouse. He stated Charlie is not authorized to make decisions or make any payments, but they could consider contributing more to the cost of the repair. Mr. Van Etten suggested to Charlie that our expectations would be around \$45,000.00 in MS Consulting contributions. The logic for this number was that if they followed the process correctly, submitted the plans for review, before moving forward and the code official rejected the plan, we would have had a change order coming to us for the added cost, which would have knocked off \$45,000.00 from the plumbing contract as a credit for that work and we would have added the new design cost of around \$10,000.00 to \$15,000.00. Mr. Van Etten recommends we ask Atty Malak to go back to MS consultants and present a letter stating the DAMA board is willing to agree to the above. In essence DAMA would ask them for a concession of \$45,000.00, for an issued change order to do the work not to exceed \$60,000.00, and we will work with Mar Paul construction to reduce the cost of the building further.

Mr. Van Etten reported there is a change order request for up to \$45,000.00 for the fire detection systems that was never in the project. It was not built in anyone's price, and it was an error on MS Consultants when they put the plan together. They do have a price not to exceed \$40,000.00 for the electrical contractor, Northend Electric, to do this work. The plans have not been submitted yet for review to the code official, as they need to sign off on it, but we need to agree to this before they can move forward with the change order.

In the admin office building, there will be a change order request for \$3,367.00 to run the wire for the ADA modifications. There is a change order for Northend Electric for \$9,126.00 that was completed.

Mr. Van Etten stated the PennDot Highway Occupancy Permit was never completed or included in any of the bid documents and it needs to be completed. MS Consultants got a price from Mar Paul estimating it to cost \$85,000.00. Mr. Berger is going to go out to the site when PennDot comes out to see what our options may be available, but the work does need to be completed to finalize the land development plan.

Mr. Van Etten noted there are issues with all of the payments to the contractors that he reviewed with MS Consultants, and at this point we don't need to be holding all this money. Mr. Van Etten recommends that for the general contractors, which are Mar Paul, Air Con & Northend Electric. Mr. Van Etten noted retainages can be reduced down to 1% for the above noted contractors, but the plumbers have already been reduced to 1%. A motion was made by Mr. Van Etten to pay Mar Paul, Air Con & Northend Electric 1% retainage and engage Atty Malak to respond to MS Consultants proposal to \$45,000.00 not to exceed \$60,000.00; seconded by Mr. Reino. On a 5-0 unanimous roll call vote, the motion was approved.

ENGINEER'S REPORT

Mr. Berger stated he feels the sewer reduction plan for I&I has come a long way within a short period of time, and we are going in the right direction. Lists of completed work has been forwarded to DEP on a monthly basis.

SOLICITOR REPORT

Attorney Malak reported he is continuing to process liens and lien satisfactions.

Attorney Malak stated we are still in dispute with Country Club Apartments whether they are considered a residential or commercial enterprise. We have taken the position that they are responsible for trash services as they are considered residential under the law, where they have taken the position that they are not responsible for trash services because they are commercial.

Attorney Malak reported Yalick Farms and DAMA has come to an agreement where DAMA will receive 40% of the agreed upon amount that they owe DAMA from January 2022 to June 2022.

Attorney Malak stated we have filed the Writ against Samara Industries and they have 15 days to challenge the liens we have filed.

Attorney Malak reported they he, Mr. Reino and Frank Dominick meet with representatives from the Harvey's Lake Municipal Authority (HLMA). Discussions centered around who was responsible for what portions of overflow penalties form DEP. The meeting went well, as DAMA pointed to the sections of our agreement where HLMA is responsible. Legal counsel for HLMA will recommend payment to their board, for compensation and reimbursement to DAMA. I&I issues in the HLMA system were discussed, as meter readings identified their significant storm flows, which have been causing major issues for DAMA with DEP. HLMA was notified that over the last eight months, DAMA has been providing DEP with weekly meter readings of the HLMA flows. HLMA agreed to contact Harvey's Lake Borough about implementing a Sump Pump Ordinance & Lateral Inspection Ordinance, and have it placed on the September Agenda for Harvey's Lake Borough.

Attorney Malak reported we sent a collection letter to Cranberry Lane Mulch, for their compost costs with a total due of \$1,395.00.

NEW BUSINESS

A motion was made by Mr. Reino to accept the resignation of Ryan Longfoot, Manager of Solid Waste; seconded by Mr. Mozloom. On a 5-0 unanimous roll call vote, the motion was approved.

A motion was made by Mr. Reino to accept the resignation of Michele Palermo, Admin Office Assistant; seconded by Mr. Mozloom. On a 5-0 unanimous roll call vote, the motion was approved.

Mr. Snowdon discussed adjusting the price of sewer hook-ups, to prepare the 2026 budget, in lieu of the present DEP freeze on available hook-ups.

A motion was made by Mr. Carroll to approve the contract for B.T. Adams for MS4 contract P37; seconded by Mr. Van Etten. On a 5-0 unanimous roll call vote the motion was approved.

The meeting was adjourned to an executive session at 8:17 P.M., to discuss personnel matters and pending DEP litigation. A motion was made by Mr. Mozloom to adjourn to the executive session; seconded by Mr. Van Etten. On a 5-0 unanimous roll call vote the motion was approved.

Upon completion of the Executive Session, Mr. Snowdon reopened the meeting at 9:20 P.M. A motion was made by Mr. Reino to give a 10% pay adjustment to William Wagner to make him the acting Manager of the Solid Waste and a 10% increase to Nick Woods to make him the acting Assistant Manager of the Solid Waste; seconded by Mr. Mozloom. On a 5-0 unanimous roll call vote, the motion was approved.

Meeting was adjourned at 9:21 P.M.

Respectfully submitted,



Tim Carroll, Assistant Secretary
Dallas Area Municipal Authority