



**DALLAS AREA  
MUNICIPAL AUTHORITY**  
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**MONTHLY BOARD MEETING MINUTES  
DALLAS AREA MUNICIPAL AUTHORITY  
September 11, 2025**

The Regular monthly meeting of the Dallas Area Municipal Authority was held at 7:00 P.M. on Thursday, September 11, 2025, at the DAMA Administration Building.

Board Members present: Brent Snowdon, James Reino, Chester Mozloom, Tim Carroll, Ryan Doughton and Mark Van Etten.

Other Officials present: Susan Lee, Frank Dominick, William Wagner, Nicholas Wood, Tom Mayka, Brent Berger, DAMA Engineer, and Attorney Jeffrey Malak, DAMA Solicitor.

Mr. Snowdon opened the meeting with an attendance-roll call. There was one individual in the audience, State Representative Brenda Pugh. There were no public comments.

Mr. Snowdon announced a DAMA Board Executive Session was held on August 14, 2025, to address recent personnel matters and various legal matters associated with DEP. No actions were taken.

A motion was made by Mr. Carroll to accept the August 14, 2025, Regular Meeting Minutes as submitted; the motion was seconded by Mr. Mozloom. The motion was approved in favor on a 6-0 vote.

**Treasurer's Report**

Mr. Mozloom submitted the wastewater division invoices totaling \$146,130.90 for approval. Following a brief discussion about the wastewater division check registers, a motion was made by Mr. Mozloom to pay the wastewater division check-register as presented; the motion was seconded by Mr. Doughton. On a 6-0 unanimous roll call vote, the motion to pay the wastewater division invoices was approved.

Mr. Mozloom submitted the solid waste division invoices totaling \$46,648.48 for approval. Following a brief discussion about the solid waste division check registers, a motion was made by Mr. Mozloom to pay the solid waste division check register as presented; seconded by Mr. Doughton. On a 6-0 unanimous roll call vote, the motion to pay the solid waste division invoices were approved.

Mr. Mozloom submitted the storm water division invoices totaling \$25,017.71 for approval. A motion was made by Mr. Mozloom to pay the storm water division check register as presented; seconded by Mr. Van Etten. On a 5-0 unanimous roll call vote, the motion to pay the storm water

division invoices was approved. Mr. Doughton abstained from voting as his brother works for a company that is being paid.

Mr. Mozloom submitted the Solid Waste Requisition MSW 27 Rev totaling \$267,684.20 for approval. Following a brief discussion a motion was made by Mr. Mozloom, seconded by Mr. Reino, and passed on a unanimous roll call vote to approve the Solid Waste MSW 27 Rev Requisition.

Mr. Mozloom discussed the split expense sheet, bank account balance and the profit/loss budget versus actual statements.

### **DEPARTMENT MANAGERS REPORTS**

Mr. Dominick reported that the meters were all finished, and he will get the finalized list done on Monday to get DEP to look at everything.

Mr. Dominick reported that the contractor, INFROHORSE, had performed preliminary work on getting the wastewater line near the trailer park swamp lined, and would begin final work within the next couple of weeks.

Mr. Dominick reported he would like to budget for a new hire for 2025 to complete the two televising crews. He was instructed to place the request within his preliminary 2026 budget.

Mr. Dominick reported the 2018 Chevrolet Silverado with 124,000 miles on it with a ton of issues. He would like to budget to get a new truck next year. He was instructed to place the request within his preliminary 2026 budget.

Mr. Dominick discussed the revised lateral resolution which includes \$175.00 permit repair fee.

Mr. Wagner reported that all the trucks are now inspected. He stated he will be starting to put tires on all of the recycling trucks as the treads were getting very low. He also stated the internet is up and running at the 118 Site.

Mr. Mayka discussed the final phase of the Overbrook project for the construction services of \$18,495.00. Following a discussion regarding the projects we are far along with that we complete those projects with ARRO. Mr. Mozloom recommends we allow them to complete those projects and terminate the relationship with ARRO and hire Mr. Berger who has local connections and gets things done. Mr. Van Etten stated he feels it is too much money for the service that ARRO is providing. Mr. Mayka stated he really needs ARRO to do the preconstruction and post construction meeting. Mr. Van Etten stated he will speak to ARRO regarding the project. A motion was made by Mr. Mozloom to disassociate with ARRO in the cleanest way possible while still getting all the work they have done for us that we have paid for; seconded by Mr. Reino. The motion was approved in a favor on a 6-0 vote. A motion was made by Mr. Van Etten to establish a budget of up to \$3,000 for the contract with ARRO to get this project moving; seconded by Mr. Mozloom. The motion was approved in a favor on a 6-0 vote.

Mr. Mayka discussed the ARRO invoice 0110087 for \$3,867.50 for BMP P37 for the design work and bidding. A motion was made by Mr. Mozloom to approve and pay this invoice to ARRO; seconded by Mr. Doughton. On a 6-0 unanimous roll call vote, the motion to pay invoice 0110087 was approved.

Mr. Mayka reported he had a meeting on Tuesday morning with a bunch of people from DEP. The significant portion of the people attending the meeting were from Chapter 105 Waterways and Wetlands regarding the streambank project from Payne Printery downstream. It was a very productive meeting, and they suggested we withdraw the permit application and if we need to go down the road and continue to the streambank project on that site by reapplying for the permit.

### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Reino reported that the management team continues to make every effort to provide DEP with all information concerning I & I situations, on a weekly basis, as rain events occur. He reported that DAMA crews did some major lining work in Dallas Borough in the past month.

Mr. Reino reported that INFROHORSE Environmental Infrastructures Solutions had a delay in starting their contracted project due to water and stone within the line, but they will be doing the line repair behind the Tractor Supply Store to seal a major I & I situation in the next few weeks. This will be a test site for using the new UV cured resin lining system.

Mr. Reino reported ADS got the last meter installed today, moving the project forward and getting the meter layout finalized. Due to slope conditions within the original manholes, ADS had to move a few meters, up a few manholes for final placement. Completion of the meter installations was being relayed to DEP so that Staci Shoemaker could come out next week and physically see what has been set up, as requested by DEP.

Mr. Reino reported Mr. Mozloom, Mr. Snowdon, himself along with BENECON Representatives, to review the present DAMA Healthcare Policy and a preliminary discussion of options for next year were reviewed.

Mr. Reino reported there is a meeting with representatives from Dallas Borough, Dallas Township, Kingston Township, DAMA Officials, State, House and Senate Staffers, and DEP officials, has been scheduled for Friday, September 12, 2025, at the Lands at Hillside Farms Education Center, to discuss the status of the MS4 program.

Mr. Reino reported that management is reviewing the resumes received to fill the open office administrative position.

### **ENGINEER'S REPORT**

Mr. Berger stated Penn Dot Highway Occupancy Report for the Route 118 property needs to be completed. A motion was made by Mr. Doughton to put HOP work out to bid; seconded by Mr. Van Etten. On a 6-0 unanimous roll call vote the motion was approved.

## **SOLICITOR REPORT**

Attorney Malak reported the Country Club Apartments dispute is still ongoing.

Attorney Malak reported we are waiting for a check from Yalick Farms for around \$4,000.00. We did compromise the amount to be paid to DAMA.

Attorney Malak stated we have filed a Writ against Samara Industries, and they had 15 days to challenge the liens we have filed, but they haven't responded. It is now up to us if we want to take it to Sheriff Sale. They owe us about \$11,000.00.

Attorney Malak reported we need to review the agreement with Harvey's Lake.

Attorney Malak reported we sent a collection letter to Cranberry Lane Mulch, for their compost costs with a total due of \$1,395.00. They have not responded to the letter and asked if we should take it to the magistrate. The Board said yes, we should take it to the magistrate.

Attorney Malak reported he sent an email to everyone with negotiations with regard to MS Consultants and their acceptance of \$45,000 compromise provided that we enter into a general release and settlement agreement. If that is something the board would like to do, we can have something approved for the next meeting to have them act upon. We would need to negotiate a settlement agreement as they are refusing to pay anything until we have something in writing. Mr. Van Etten stated we need to see a draft as we need to make sure we are going to get out of it. We need the lien releases; we need them to continue to close us out so we would need to put something together as they need to complete the services.

## **NEW BUSINESS**

Mr. Snowdon stated the motion to adopt the revised Resolution updating the Adoption of Standards for service laterals, house connections, and mobile-home connections, and set the connection fee at \$5,000.00 per EDU. Following a brief discussion as they had just received the document, this motion was tabled until next month's meeting.

Mr. Snowdon discussed the MS4 Engineering and consulting services moving forward. A motion was made by Mr. Mozloom to employ Quad 3 as our MS4 engineer going forward; seconded by Mr. Carroll. On a 6-0 unanimous roll call vote the motion was approved.

Mr. Snowdon discussed the motion to approve Aircon Service Company, Inc preventative Maintenance Plan for \$8,464.00. Following a brief discussion, a motion "to table" this motion to see if DAMA personnel are able to complete this work on our own.

Meeting was adjourned at 9:18 P.M.

Respectfully submitted,

Tim Carroll, Assistant Secretary  
Dallas Area Municipal Authority

A handwritten signature in blue ink that reads "Tim Carroll". The signature is written in a cursive style with a large, stylized "C" for the last name.