



**DALLAS AREA  
MUNICIPAL AUTHORITY**  
101 MEMORIAL HIGHWAY  
SHAVERTOWN, PA 18708-9603

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**DALLAS AREA MUNICIPAL AUTHORITY  
SPECIAL PUBLIC MEETING  
December 11, 2025  
-AGENDA-**

**ROLL CALL**

Chester Mozloom, Treasurer  
Ryan Doughton, Secretary  
Mark Van Etten Asst. Treasurer  
Tim Carroll, Asst. Secretary  
Brent Snowdon, Chairman  
Kim Rose

Attorney Jeffrey Malak, Solicitor

**Municipal Appointment Expires:**

12 / 31 / 2028  
12 / 31 / 2027  
12 / 31 / 2026  
12 / 31 / 2028  
12 / 31 / 2025  
12 / 31 / 2025

**DAMA BOARD EXECUTIVE SESSION NOTIFICATIONS**

The Dallas Area Municipal Authority Board held an Executive Session on November 13, 2025, in the DAMA Board Room, to address recent personnel matters. No actions were taken.

The Dallas Area Municipal Authority Board held an Executive Session on December 11, 2025, in the DAMA Board Room, to address personnel matters. No actions were taken.

**PUBLIC COMMENTS**

The Board of Directors will now accept public comments on non-agenda items. Please come to the table, state your name and address for the record and express your comments within the allotted five (5) minute time frame.

## Special Public Meeting December 11, 2025

### APPROVAL OF MINUTES

Roll Call Vote

MOTION

SECOND

Motion to approve the November 2025  
DAMA monthly Board Meeting minutes.

### TREASURER REPORT:

### APPROVAL OF BILLS

Roll Call Vote

MOTION

SECOND

Wastewater Division Invoices	\$ 42,919.15
Solid Waste Division Invoices	\$ 47,198.61
Storm Water Division Invoices	\$ 744.94
Requisition No. MSW 29	\$ 72,653.75

### **DAMA Account Information:**

***See specific account information included in  
meeting handouts for additional details.***

DAMA Bank Account Balances  
DAMA Budget vs Actual Statement

### DAMA COMMITTEE REPORTS

None.

### DEPARTMENT MANAGERS' REPORTS

**Waste Water Manager Report**

**Solid Waste Manager Report**

**Storm Water Manager Report**

**Special Public Meeting December 11, 2025**

**EXECUTIVE DIRECTOR’S REPORT**

Discussion on 30 Day Lien Letters Process.

Discussion on Short-term Disability Policy.

Discussions on the 2026 Draft Budget were completed and presented to the Board for review.

Notice of increased wastewater treatment fee of 18.2% from WWSA notification to Harvey’s Lake.

**ENGINEER’S REPORT – Quad 3 Group**

Penn Dot Highway Occupancy Report for 118 Property.

Final Occupancy Permit disposition.

MS4 Overbrook Project.

MS4 Toby Creek Project

DEP Consent Letter Status

**Solicitor’s Report**

Present disposition of Collection Process.

Pending Legal Matters Status:     Country Club Apartments  
                                                      Samara Industries

Present disposition of review of the 2021 Intergovernmental Cooperation Agreement with Harvey’s Lake and payment of Excess Flow Charges.

55 Park Street Easement letter from Robert Cook.

**OLD OR UNFINISHED BUSINESS**

**Roll Call Vote**

**MOTION**

**SECOND**

No unfinished issues.

**NEW BUSINESS**

**Roll Call Vote**

**MOTION**

**SECOND**

Discussion on late fee amnesty

## **Special Public Meeting December 11, 2025**

Discussion on Proposed Salary Adjustments for 2026.

Discussion on Disposition of 2026 Budgets.

Discussion on moving DAMA Board Meetings to the third Thursday of the month.

Discussion on implementing DAMA Board monthly meeting and expense reimbursement starting in 2026.

### **ADJOURNMENT**

TIME: \_\_\_\_\_